

REGISTERED COMPANY NUMBER: 04352867 (England and Wales)  
REGISTERED CHARITY NUMBER: 1100645

Signed

**REPORT OF THE TRUSTEES AND  
INDEPENDENTLY EXAMINED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2020  
FOR  
MOOR ALLERTON ELDERLY CARE**

Thomas Coombs Limited  
Chartered Accountants  
3365 The Pentagon  
Century Way  
Thorpe Park  
Leeds  
West Yorkshire  
LS15 8ZB

**MOOR ALLERTON ELDERLY CARE**

**CONTENTS OF THE FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31ST MARCH 2020**

---

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9 to 10
Cash Flow Statement	11
Notes to the Cash Flow Statement	12
Notes to the Financial Statements	13 to 21
Detailed Statement of Financial Activities	22 to 23

---

**MOOR ALLERTON ELDERLY CARE**

**REFERENCE AND ADMINISTRATIVE DETAILS  
FOR THE YEAR ENDED 31ST MARCH 2020**

---

**TRUSTEES**

M Aveyard  
C Chandler  
M Darnbrough (resigned 23/04/19)  
J Hurst  
L Lightfoot  
E Ludlow  
E M Malia  
H Norwood  
M Ramsey  
J Roberts  
P Roylance  
I G Wyatt  
M.Credon  
H.Foreman  
G.Mason

**REGISTERED OFFICE**

57 Cranmer Bank  
Moortown  
Leeds  
LS17 5JD

**REGISTERED COMPANY NUMBER**

04352867 (England and Wales)

**REGISTERED CHARITY NUMBER**

1100645

**INDEPENDENT EXAMINER**

Thomas Coombs Limited  
Chartered Accountants  
3365 The Pentagon  
Century Way  
Thorpe Park  
Leeds  
West Yorkshire  
LS15 8ZB

**BANKERS**

Unity Trust Bank  
Nine Brindley Place  
Birmingham  
B1 2HB

---

## **MOOR ALLERTON ELDERLY CARE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2020**

---

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2020. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

#### **OBJECTIVES AND ACTIVITIES**

##### **Objectives and aims**

Our charitable objects with the charity commission are:

The promotion of any purposes deemed in law to be charitable in the Moor Allerton and Shadwell area of Leeds, in particular but not exclusively for the relief of elderly persons, the relief of suffering in general, the provision of advice and guidance for those in need.

MAECare aims to improve the quality of life of older people and ensure that they can remain independent for as long as possible, accepts and values each individual member, volunteer and employee and offers its services regardless of religion, belief, race, disability, gender or sexual orientation.

Information and assistance with accessing a wide variety of services is provided free to all older people in the area.

MAECare has shop front premises, which are wheelchair accessible, however activities and services are offered at a wide range of venues throughout the geographical area covered.

##### **Public benefit**

When reviewing the aims and objectives of the charity and in planning future activities, the trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the commission.

#### **ACHIEVEMENT AND PERFORMANCE**

##### **Charitable activities**

MAECare continues to achieve and develop. It has developed innovative schemes in many areas, and will be developing more throughout the next year.

We continue to implement our business plan (2016-2021)

Our key goals are:

- A. Deliver locally based services to support older people to live independently and with the best quality of life
- B. Offer a service that is well managed, can show it makes a difference and is recognised externally as a good quality service.
- C. Promote opportunities for digital inclusion for our service users and develop a wide range of methods to communicate with service users and market the service taking into account the increasing importance of social media

## **MOOR ALLERTON ELDERLY CARE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2020**

---

MAECare focuses on four outcomes

- Reducing social isolation
- Improving Health and Well Being
- Increasing choice and control
- Supporting contribution to the community

We work with people aged 60 and over who are living in the Alwoodley, Moortown and Shadwell areas. The average age of our service users is 81, however people are involved in MAECare aged from 60 to over 100 years old. The involvement of different people at different ages bears testimony to the fact that chronological age bears no relation to physical and mental ability. Our area is very mixed, however a third of our service users live in areas which are in the 20% most deprived areas in the country.

We send the newsletter out to 1087 people and 148 members are living with dementia; this year we had just under 900 one to one interactions and over 9000 attendances.

We were in contact with everyone at least once in the year and over 150 people participate in exercise with MAECare every week.

#### **Key Activities**

We continue to offer a wide range of services and opportunities to support our objectives responding to the needs of older people in the area.

Many people report that the times they feel most isolated are in the evenings and weekends and we have organised theatre trips, meals at weekends and in the evenings to alleviate this.

Making a Match, funded by the Community Fund and Time to Shine to address social isolation and loneliness, enables us to work with people aged 50 + and we have expanded the activities we can offer to address this need.

The work with people with dementia continues to grow and in total Circles of Support (CST) has supported 39 people. We are very pleased the Leeds Clinical Commissioning Group have agreed to fund this valuable service going forward. We have also been able to run a rolling 12 programme of our CST group – Active Minds, and set up a new follow on group called Active Thursdays for people living with memory loss.

The Community Connections project is in its final year. The Tudor Trust agreed to our proposal to focus on the very successful Digital Inclusion aspect. We successfully secured additional funding from the Good Things Foundation to extend the service and have continued to offer one to one support, supplemented by short courses such as Introduction to Tablets. We have also increased our profile through the use of social media.

Funding from the Postcode Community Trust has enabled us to continue to provide a wide range of physical activity classes, some like Zumba Gold being extremely popular, and wellbeing activities.

Funding from the Trusthouse Charitable Foundation has enabled Connecting Moor Allerton to continue activities that are targeted at local residents. It has also enabled us to repurpose the funding from Henry Smith to fund a Community Listening Project to research the needs of local residents to inform our longer term strategy.

New activities that have developed this year include Walking Football.

This year we had 90 active volunteers who contributed over 2660 hours in volunteering time which ranged from delivering the newsletter on a quarterly basis to weekly support for groups.

## MOOR ALLERTON ELDERLY CARE

### REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2020

---

How do we show we make a difference?

We use a variety of methods to evaluate our work, through internal surveys of activities and a Satisfaction Survey every couple of years to external evaluation for specific projects such as Ecorys for Making a Match. This information is valuable in helping us to determine what works and what we can learn and improve.

#### FINANCIAL REVIEW

##### Financial position

MAECare continues to manage financial risk by spreading fundraising efforts over a number of statutory and charitable grant givers.

MAECare remains fully informed of new government legislation and funding trends across the city of Leeds and the country as a whole, including changes to NHS commissioning.

The management committee is grateful to MAECare core funders Adult Social Care (Leeds City Council). The contract with them was renewed in September 2018. This will run at an increased level for five years until September 2023 with the option to extend it for up to a further five years. The management committee is committed to developing local sources of funding and is grateful for the funding provided through the membership subscriptions.

We are especially pleased that our partnership with OPAL continues to develop as we are now delivery partners for two Time to Shine projects – Shared Well which provides one to one support for people restricted to their own home but who want to get out, and Making a Match, which aims to expand the range of activities available for people who are socially isolated.

We have ended the year with increased unrestricted reserves.

We budget to use some of our reserves to enable projects to continue at least for another year.

##### Reserves policy

The Trustees reviewed our policy in 2018 in line with Charity Commission guidance.

MAECare believes that in order for the management committee to act prudently they must try and build up a reserve of funds to allow for any unexpected or unforeseen events which cannot be met from current funds.

Reserves funds are being built up from two sources:

1. Any funds raised by the project through fundraising events, membership fees, fees for services or donations that are for general running costs.
2. Any monies remaining from unrestricted funds when all commitments have been met.

Reserves are intended:-

For continuity of activities in the event of not obtaining or delayed funding.

To deal with short term fluctuation in cash flow.

To allow for any redundancy costs that may arise.

To deal with emergency repairs.

To be able to grasp new opportunities when funding isn't available.

For legal costs not covered by MAECare insurance.

They may also be needed if MAECare was in the situation of having to close and needed to ensure a handover of services and to give good notice.

## **MOOR ALLERTON ELDERLY CARE**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2020**

---

The committee will aim to hold at least four months running costs, taking account of long and medium funding streams, in addition to £10,000 to cover any redundancy and legal costs. Taking account of these funding streams, the committee consider that minimum reserves of £50,000 should be held, in addition to the £10,000. The difference between the £50,000 and the actual reserves at the end of March 2020 of £141,973 will be considered when future years' budgets are prepared.

#### **FUTURE PLANS**

We have a successful track record in securing funds to enable us to continue to provide our current services. However the Covid-19 Emergency has had a significant impact on our service delivery and fundraising. From mid March 2020 we have closed our office, most staff are working from home and all activities have stopped. This has had an impact on our fundraising as the uncertainty over how long the Lockdown will last makes planning for the future a challenge.

We are part of the City wide response to the emergency as we are a community Hub for Alwoodley and dealing with referrals from all ages, many of which are food/shopping related.

#### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

##### **Governing document**

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Moor Allerton Elderly Care (MAECare) is a charity set up in 1995 and a company limited by guarantee. Originally set up by Churches Together in Moor Allerton and Shadwell, it is now an independent organisation.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per director of the charity.

##### **Management**

The charitable company is governed by Memorandum and Articles of Association 2008. These are in the process of being reviewed and updated.

##### **Recruitment and appointment of new trustees**

The directors of the company are also charity trustees for the purposes of Charity Law and under the company's articles are known as the management committee. A third of the management committee must resign at each annual general meeting and are eligible for re-election.

Recruitment for the future will encourage those with specific skills and from all communities.

Potential trustees are interviewed, references taken up and DBS checks carried out before confirmation of appointment, if suitable, at the committee.

##### **Organisational structure**

The management committee is responsible for the direction of the organisation and ensuring that action plans are met. It reviews and develops policy and is responsible for the financial management of the organisation. MAECare employs paid staff to implement the aims of the organisation and to coordinate the volunteers who are also vital to the work.

##### **Induction and training of new trustees**

New management committee members receive an induction pack. Trustees are offered training in areas where there are gaps in skills e.g. financial or personnel issues and are also offered on-going training and updates.

REPORT OF THE TRUSTEES  
FOR THE YEAR ENDED 31ST MARCH 2020

---

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Key management remuneration**

The trustees consider the board of trustees and the Project Manager as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day to day basis. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in note 3 to the accounts.

The pay of the charity's Project Manager is reviewed periodically and normally increased in accordance with average earnings. The remuneration is also bench-marked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

**Related parties**

Trustees are required to disclose all relevant interests and register them with the Project Manager and in accordance with the Charity's policy to withdraw from decisions where a conflict of interest arises.

Any individual with an interest in a matter being discussed at a meeting must declare the interest to the meeting. The chairman of the meeting will then decide whether that individual should withdraw during the discussion and, if not, whether the individual should be entitled to vote on the matter under discussion.

The Conflict of Interest Policy was reviewed in 2017.

**Risk management**

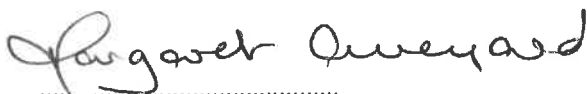
The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Organisational risks are assessed and steps taken to mitigate. The organisational risk assessment is reviewed and amended annually. An internal audit group reviews organisational processes on an ongoing basis

Approved by order of the board of trustees on .....25<sup>th</sup> August 2020..... and signed on its behalf by:



.....  
H.Norwood - Trustee



.....  
M.Aveyard - Trustee



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
MOOR ALLERTON ELDERLY CARE**

---

I report on the accounts for the year ended 31st March 2020 set out on pages eight to twenty-one.

**Respective responsibilities of trustees and examiner**

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

**Independent examiner's statement**

The company's gross income exceeded £250,000 and I confirm that I am qualified to undertake the examination because I am a qualified member of FCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*C. Darwin*

Christopher Darwin  
FCA  
Thomas Coombs Limited  
Chartered Accountants  
3365 The Pentagon  
Century Way  
Thorpe Park  
Leeds  
West Yorkshire  
LS15 8ZB

Date: *8<sup>th</sup> September 2020*

**MOOR ALLERTON ELDERLY CARE**

**STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2020**

	Notes	Unrestricted fund £	Designated Funds £	Restricted funds £	Total £	2020 funds £	Total £	2019 funds £
<b>INCOME AND ENDOWMENTS FROM</b>								
Donations and legacies		53,732	-	-	53,732			81,014
<b>Charitable activities</b>								
Charitable activities		85,918	-	164,858	250,776			261,946
Investment income	2	<u>1,143</u>	-	-	<u>1,143</u>			<u>1,188</u>
<b>Total</b>		<b>140,793</b>	<b>-</b>	<b>164,858</b>	<b>305,651</b>			<b>344,148</b>
<b>EXPENDITURE ON Charitable activities</b>								
Staff costs and sessional workers		74,315	-	162,059	236,374			221,134
Goods and services provided		11,124	-	6,768	17,892			17,624
Travel and trips		5,366	-	2,322	7,688			9,863
Training		2,035	-	162	2,197			1,255
Volunteer expenses		2,128	-	1,360	3,488			4,574
Premises		8,000	-	805	8,805			6,466
Telephone		2,791	-	2,085	4,876			3,708
Insurance		2,222	-	190	2,412			3,425
Office costs and printing		24,391	-	10,705	35,096			24,882
<b>Total</b>		<b>132,372</b>	<b>-</b>	<b>186,456</b>	<b>318,828</b>			<b>292,931</b>
<b>NET INCOME/(EXPENDITURE)</b>								
		8,421	-	(21,598)	(13,177)			51,217
<b>Transfers between funds</b>		-	-	-	-			-
<b>Net movement in funds</b>		<b>8,421</b>	<b>0</b>	<b>(21,598)</b>	<b>(13,177)</b>			<b>51,217</b>
<b>RECONCILIATION OF FUNDS</b>								
<b>Total funds brought forward</b>		<b>133,552</b>	<b>10,000</b>	<b>43,614</b>	<b>187,166</b>			<b>135,949</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	9	<b><u>141,973</u></b>	<b><u>10,000</u></b>	<b><u>22,016</u></b>	<b><u>173,989</u></b>			<b><u>187,166</u></b>

**CONTINUING OPERATIONS**

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

**MOOR ALLERTON ELDERLY CARE**

**BALANCE SHEET  
AT 31ST MARCH 2020**

	Notes	Unrestricted fund £	Designated Funds £	Restricted funds £	Total 2020 funds £	Total 2019 funds £
<b>CURRENT ASSETS</b>						
Debtors	7	3,939	-	26	3,965	13,752
Cash at bank and in hand		<u>145,006</u>	<u>10,000</u>	<u>22,962</u>	<u>177,968</u>	<u>192,423</u>
		<b>148,945</b>	<b>10,000</b>	<b>22,988</b>	<b>181,933</b>	206,175
<b>CREDITORS</b>						
Amounts falling due within one year	8	(6,972)	-	(972)	(7,944)	(19,009)
<b>NET CURRENT ASSETS</b>		<u>141,973</u>	<u>10,000</u>	<u>22,016</u>	<u>173,989</u>	<u>187,166</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>141,973</u>	<u>10,000</u>	<u>22,016</u>	<u>173,989</u>	<u>187,166</u>
<b>NET ASSETS</b>		<u>141,973</u>	<u>10,000</u>	<u>22,016</u>	<u>173,989</u>	<u>187,166</u>
<b>FUNDS</b>						
Unrestricted funds	10				151,973	143,552
Restricted funds					<u>22,016</u>	<u>43,614</u>
<b>TOTAL FUNDS</b>					<u>173,989</u>	<u>187,166</u>

The notes form part of these financial statements

**MOOR ALLERTON ELDERLY CARE**

**BALANCE SHEET - CONTINUED  
AT 31ST MARCH 2020**

---

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2020.

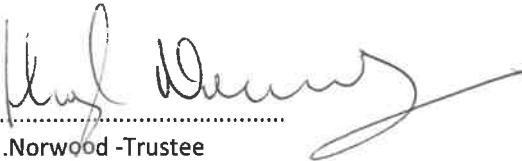
The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2020 in accordance with Section 476 of the Companies Act 2006.


The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on .....25<sup>th</sup> August 2020..... and were signed on its behalf by:

  
.....  
H.Norwood -Trustee

  
.....  
M.Aveyard -Trustee

The notes form part of these financial statements

---

**MOOR ALLERTON ELDERLY CARE**

**CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31ST MARCH 2020**

---

	Notes	2020 £	2019 £
<b>Cash flows from operating activities:</b>			
Cash generated from operations	1	<u>(15,598)</u>	<u>38,817</u>
<b>Net cash provided by (used in) operating activities</b>		<u>(15,598)</u>	<u>38,817</u>
<b>Cash flows from investing activities:</b>			
Interest received		<u>1,143</u>	<u>1,188</u>
<b>Net cash provided by (used in) investing activities</b>		<u>1,143</u>	<u>1,188</u>
<b>Change in cash and cash equivalents in the reporting period</b>		<b>(14,455)</b>	<b>40,005</b>
<b>Cash and cash equivalents at the beginning of the reporting period</b>	2	<u>192,423</u>	<u>152,418</u>
<b>Cash and cash equivalents at the end of the reporting period</b>	2	<u>177,968</u>	<u>192,423</u>

The notes form part of these financial statements

---

MOOR ALLERTON ELDERLY CARE

NOTES TO THE CASH FLOW STATEMENT  
FOR THE YEAR ENDED 31ST MARCH 2020

---

	2020	2019
	£	£
<b>1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES</b>		
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	(13,177)	51,217
Adjustments for:		
Interest received	(1,143)	(1,188)
(Increase) / Decrease in debtors	9,787	(7,644)
Increase / (Decrease) in creditors	<u>(11,065)</u>	<u>(3,568)</u>
<b>Net cash provided by (used in) operating activities</b>	<u><b>(15,598)</b></u>	<u><b>38,817</b></u>
<b>2. ANALYSIS OF CASH AND CASH EQUIVALENTS</b>		
	2020	2019
	£	£
Cash in hand	350	350
Notice deposits (less than 3 months)	<u>177,618</u>	<u>192,073</u>
<b>Total cash and cash equivalents</b>	<u><b>177,968</b></u>	<u><b>192,423</b></u>

The notes form part of these financial statements

---

**1. ACCOUNTING POLICIES**

**Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling which is the functional currency of the company and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

**Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

**Grants**

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Where grants are related to the performance and specific deliverables, they are accounted for as the Charity earns the right to consideration by its performance.

**Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

**Taxation**

The charity is exempt from corporation tax on its charitable activities.

Irrecoverable VAT is included in the cost of the items to which it relates.

**Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

**1. ACCOUNTING POLICIES - continued**

**Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

**Volunteers**

The value of services provided by volunteers is not incorporated into these financial statements. Further details of the contribution made by volunteers can be found in the Trustees' annual report.

Where services are provided to the Charity as a donation that would normally be purchased from a supplier, this contribution is included in the financial statements at an estimate based on the value of the contribution to the Charity.

**Debtors and creditors receivable / payable within one year**

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

**2. INVESTMENT INCOME**

	<b>2020</b>	2019
	<b>£</b>	£
Deposit account interest	<u><b>1,143</b></u>	<u>1,188</u>

**3. TRUSTEES' REMUNERATION AND BENEFITS**

No members of the management committee received any remuneration during the year.

**Trustees' expenses**

No members of the management committee received travel and subsistence expenses during the year in their role as management committee members (2019: £nil)

No trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity, including guarantees, during the year (2019: £nil).

One member of the management committee as a volunteer for the Volunteer Car Scheme received travel expenses during the year totalling £80 (2019: £143).

**4. INDEPENDENT EXAMINERS REMUNERATION**

The independent examiner's remuneration consists of an independent examination fee of £1,056 (2019 £1,050).



MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2020

---

5. STAFF COSTS

	2020	2019
	£	£
Wages and salaries	193,679	177,663
Social security costs	13,560	13,302
Other pension costs	4,850	4,297
	<u>212,089</u>	<u>195,262</u>

The average monthly number of employees and full time equivalent (FTE) during the year was as follows:

	2020 Number	2020 FTE	2019 Number	2019 FTE
Charitable activities	8.67	6.44	8.25	5.6
Administration	3.00	1.40	2.17	0.73
	<u>11.67</u>	<u>7.84</u>	<u>10.42</u>	<u>6.33</u>

No employees received emoluments in excess of £60,000.

The Trust considers its key management personnel comprise the trustees and the Project Manager. The total employment costs of the key management personnel were £38,522 (2019: £38,381).

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2020

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES – PRIOR YEAR

	Unrestricted fund £	Designated Funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>				
Donations and legacies	81,014	-	-	81,014
<b>Charitable activities</b>				
Charitable activities	81,366	-	180,580	261,946
Investment income	<u>1,188</u>	<u>-</u>	<u>-</u>	<u>1,188</u>
<b>Total</b>	<b>163,568</b>	<b>-</b>	<b>180,580</b>	<b>344,148</b>
<b>EXPENDITURE ON Charitable activities</b>				
Staff costs and sessional workers	83,591	759	136,784	221,134
Goods and services provided	15,062	-	2,562	17,624
Travel and trips	6,905	-	2,958	9,863
Training	563	-	692	1,255
Volunteer expenses	2,106	-	2,468	4,574
Premises	5,956	-	510	6,466
Telephone	1,942	-	1,766	3,708
Insurance	3,256	-	169	3,425
Office costs and printing	17,320	-	7,562	24,882
<b>Total</b>	<b>136,701</b>	<b>759</b>	<b>155,471</b>	<b>292,931</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>26,867</b>	<b>(759)</b>	<b>25,109</b>	<b>51,217</b>
<b>Transfers between funds</b>	<b>(759)</b>	<b>759</b>	<b>-</b>	<b>-</b>
<b>Net movement in funds</b>	<b>26,108</b>	<b>-</b>	<b>25,109</b>	<b>51,217</b>
<b>RECONCILIATION OF FUNDS</b>				
<b>Total funds brought forward</b>	<b>107,444</b>	<b>10,000</b>	<b>18,505</b>	<b>135,949</b>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b><u>133,552</u></b>	<b><u>10,000</u></b>	<b><u>43,614</u></b>	<b><u>187,166</u></b>

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2020

---

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Trade debtors	2,052	12,237
Other debtors	<u>1,913</u>	<u>1,515</u>
	<u>3,965</u>	<u>13,752</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020	2019
	£	£
Other creditors	<u>7,944</u>	<u>19,009</u>
	<u>7,944</u>	<u>19,009</u>

Included within other creditors is deferred income:

	2020	2019
	£	£
Balance at 1st April 2019	13,012	9,658
Released to Statement of Financial Activities	(13,012)	(9,658)
Amount deferred in the year	<u>1,764</u>	<u>13,012</u>
Balance at 31st March 2020	<u>1,764</u>	<u>13,012</u>

9. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid over the life of the lease:

	Other operating leases	
	2020	2019
	£	£
Expiring:		
Within one year	4,776	4,776
Between one and five years	<u>7,164</u>	<u>11,940</u>
	<u>11,940</u>	<u>16,716</u>

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2020

10. MOVEMENT IN FUNDS

	Balance at 1/4/19 £	Net movement in funds £	Transfers between funds £	Balance at 31/3/20 £
<b>Unrestricted funds</b>				
General fund	133,552	8,421	-	141,973
Redundancy Provision	<u>10,000</u>	-	-	<u>10,000</u>
	143,552	8,421	-	151,973
<b>Restricted funds</b>				
Awards for All	164	(164)	-	-
Zurich Community Trust	201	(201)	-	-
Barchester Foundation	118	-	-	118
Wades Charity (AMAN)	48	(16)	-	32
Co-op Community Fund	466	(466)	-	-
MICE grant Creative Writing	100	(100)	-	-
Liz & Terry Bramall Foundation	3,038	(3,038)	-	-
Community Connections (Tudor Trust)	10,254	(10,254)	-	-
Time to Shine	12,131	317	-	12,448
Mind and Body	2,690	(2,690)	-	-
Jimbos Fund	2,273	(2,273)	-	-
ExPat Foundation	11,131	(11,131)	-	-
Leeds Building Society	1,000	(1,000)	-	-
Connecting in Moor Allerton 2 Henry Smith	-	1,407	-	1,407
Healthy Minds and Bodies	-	5,454	-	5,454
Seasonal Loneliness Fund	-	1,159	-	1,159
Winter Warmth	-	1,398	-	1,398
	<u>43,614</u>	<u>(21,598)</u>	-	<u>22,016</u>
<b>TOTAL FUNDS</b>	<u><b>187,166</b></u>	<u><b>(13,177)</b></u>	<u><b>-</b></u>	<u><b>173,989</b></u>

**MOOR ALLERTON ELDERLY CARE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2020**

**10. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	140,793	(132,372)	8,421
Redundancy Provision	-	-	-
	<b>140,793</b>	<b>(132,372)</b>	<b>8,421</b>
<b>Restricted funds</b>			
Awards for All	-	(164)	(164)
Zurich Community Trust	-	(201)	(201)
Wades Charity	-	(16)	(16)
Co-op Community Fund	-	(466)	(466)
MICE grant Creative Writing	-	(100)	(100)
Liz & Terry Bramall Foundation	-	(3,038)	(3,038)
Community Connections (Tudor Trust)	-	(10,254)	(10,254)
Connecting in Moor Allerton (Henry Smith)	8,300	(6,893)	1,407
Time to Shine	50,743	(50,426)	317
Mind and Body	-	(2,690)	(2,690)
MICE grant Annual Celebration	1,050	(1,050)	-
Sobell Foundation	9,000	(9,000)	-
Jimbos Fund	-	(2,273)	(2,273)
ExPat Foundation	-	(11,131)	(11,131)
Leeds Building Society	-	(1,000)	(1,000)
Circles of Support (North Leeds CCG)	27,000	(27,000)	-
Digital Inclusion	7,500	(7,500)	-
Evans Cornish	10,348	(10,348)	-
Healthy Minds and Bodies	16,362	(10,908)	5,454
Metcalfe Smith Trust	150	(150)	-
Never Too Old to Learn	10,000	(10,000)	-
Seasonal Loneliness Fund	1,571	(412)	1,159
Trusthouse Charitable Foundation	19,482	(19,482)	-
Local Care Partnerships Wave 2	1,500	(1,500)	-
Winter Warmth	1,852	(454)	1,398
	<b>164,858</b>	<b>(186,456)</b>	<b>(21,598)</b>
<b>TOTAL FUNDS</b>	<b><u>305,651</u></b>	<b><u>(318,828)</u></b>	<b><u>(13,177)</u></b>

**10. MOVEMENT IN FUNDS - continued**

**Restricted funds**

Awards for All – funding to support community work in partnership with the Lingfield Centre and Lingfield Living Local

Zurich Community Trust has provided funding to pay for music and performing licences.

Barchester Foundation has provided funding for relaxation classes.

Wades Charity has provided funding to support activities for the AMAN group.

Co-op Community Fund – funding to support singing activities and creative writing.

MICE money has been provided by Leeds City Council councillors towards costs of the Annual Report and an excursion for the Creative Writing Group.

Liz & Terry Bramall Foundation – support for working with people with dementia

Community Connections focuses on reducing social isolation and is funded by the Tudor Trust.

Connecting in Moor Allerton - this project focused on the social housing estates in Moor Allerton and Henry Smith Foundation helped fund this. It is now also funding a Community Listening Project.

Time to Shine – funds the Making a Match Project that works in partnership with OPAL to address social isolation and loneliness with people aged 50 and over.

Mind and Body Project – has promoted emotional and physical wellbeing, - funded by Garfield Weston.

Jimbo’s Fund – Has supported the transport coordination.

ExPat Foundation – Has supported activities that stimulate the mind and cultural engagement such as trips to the theatre.

Leeds Building Society – provided a grant to buy new furniture for our Activity Centre.

Circles of Support - funding from Leeds North CCG for support for people with dementia and memory loss

Sobell Foundation is providing three year funding for support for people with dementia and memory loss.

Digital Inclusion – funding provided by the Good Things Foundation

Evans Cornish - further funding to support Keep in Touch

Healthy Minds and Bodies – funding from the Postcode Community Trust spread over two years to support a range of exercise groups and groups supporting people’s mental health.

Metcalfe Smith Trust – funding to support a service user

Never too Old to Learn – funding from National Lottery Awards for All to support a range of activities

Seasonal Loneliness Fund – funding from Leeds Community Foundation for a winter event and a summer event

**MOOR ALLERTON ELDERLY CARE**

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED  
FOR THE YEAR ENDED 31ST MARCH 2020**

---

**10. MOVEMENT IN FUNDS - continued**

**Restricted funds – continued**

Trusthouse Charitable Foundation – funding over three years to support Connecting in Moor Allerton

Local Care Partnerships Wave 2 – funding to cover costs incurred in connection with this initiative

Winter Warmth – funding from Public Health via Leeds City Council to support winter activities.

**Designated Funds**

Redundancy provision - this is a provision of £10,000 against termination of funding.

**11. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31st March 2020.

**12. COVID-19**

Since 31 December 2019, the outbreak of COVID-19 and related global responses have caused material disruptions to businesses around the world, leading to an economic slowdown. . Global equity markets have experienced significant volatility and weakness. While governments and central banks have reacted with monetary interventions designed to stabilise economic conditions, the duration and extent of the impact of the COVID-19 outbreak, as well as the effectiveness of government and central bank responses, remains unclear at this time.

**MOOR ALLERTON ELDERLY CARE****DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
FOR THE YEAR ENDED 31ST MARCH 2020**

---

	2020	2019
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations, legacies and contributions	45,171	67,628
Gift aid and employment allowance	4,050	8,656
Subscriptions	<u>4,511</u>	<u>4,730</u>
	<b>53,732</b>	<b>81,014</b>
<b>Investment income</b>		
Deposit account interest	1,143	1,188
<b>Charitable activities</b>		
Contract	85,918	77,026
Grants	<u>164,858</u>	<u>184,920</u>
	<b>250,776</b>	<b>261,946</b>
<b>Total incoming resources</b>	<b>305,651</b>	<b>344,148</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Wages	193,679	177,663
Social security	13,560	13,302
Pensions	4,850	4,297
Redundancy payment	-	759
Events, tickets and materials	7,505	8,696
Refreshments	7,330	6,147
Event travel	7,687	9,863
Training	2,197	1,255
Volunteer expenses	3,320	4,383
Staff travel	1,042	1,024
Sessional fees	22,786	23,363
Room hire	3,057	2,781
Recruitment	<u>352</u>	<u>916</u>
	<b>267,365</b>	<b>254,449</b>
<b>Support costs</b>		
<b>Management</b>		
Water rates	381	361
Insurance	2,412	2,307
Light and heat	2,344	2,265
Telephone	4,875	3,708
Carried forward	<u>10,012</u>	<u>8,641</u>

This page does not form part of the statutory financial statements





