

REGISTERED COMPANY NUMBER: 04352867 (England and Wales)
REGISTERED CHARITY NUMBER: 1100645

**REPORT OF THE TRUSTEES AND
INDEPENDENTLY EXAMINED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2019
FOR
MOOR ALLERTON ELDERLY CARE**

Thomas Coombs Limited
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

MOOR ALLERTON ELDERLY CARE

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2019**

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9 to 10
Cash Flow Statement	11
Notes to the Cash Flow Statement	12
Notes to the Financial Statements	13 to 21
Detailed Statement of Financial Activities	22 to 23

MOOR ALLERTON ELDERLY CARE

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2019**

TRUSTEES

M Aveyard
C Chandler
M Darnbrough (resigned 23/04/19)
J Hurst
L Lightfoot
E Ludlow
E M Malia
H Norwood
M Ramsey
J Roberts
P Roylance
P M Trousdale (resigned 30/05/18)
I G Wyatt
L Craddock (resigned 10/04/18)
M.Creedon
H.Foreman
G.Mason

REGISTERED OFFICE

57 Cranmer Bank
Moortown
Leeds
LS17 5JD

REGISTERED COMPANY NUMBER

04352867 (England and Wales)

REGISTERED CHARITY NUMBER

1100645

INDEPENDENT EXAMINER

Thomas Coombs Limited
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

BANKERS

Unity Trust Bank
Nine Brindley Place
Birmingham
B1 2HB

MOOR ALLERTON ELDERLY CARE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2019

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our charitable objects with the charity commission are:

The promotion of any purposes deemed in law to be charitable in the Moor Allerton and Shadwell area of Leeds, in particular but not exclusively for the relief of elderly persons, the relief of suffering in general, the provision of advice and guidance for those in need.

MAECare aims to improve the quality of life of older people and ensure that they can remain independent for as long as possible, accepts and values each individual member, volunteer and employee and offers its services regardless of religion, belief, race, disability, gender or sexual orientation.

Information and assistance with accessing a wide variety of services is provided free to all older people in the area.

MAECare has shop front premises, which are wheelchair accessible, however activities and services are offered at a wide range of venues throughout the geographical area covered.

Public benefit

When reviewing the aims and objectives of the charity and in planning future activities, the trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the commission.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

MAECare continues to achieve and develop. It has developed innovative schemes in many areas, and will be developing more throughout the next year.

We continue to implement our business plan (2016-2021)

Our key goals are:

- A. Deliver locally based services to support older people to live independently and with the best quality of life
- B. Offer a service that is well managed, can show it makes a difference and is recognised externally as a good quality service.
- C. Promote opportunities for digital inclusion for our service users and develop a wide range of methods to communicate with service users and market the service taking into account the increasing importance of social media

MOOR ALLERTON ELDERLY CARE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2019

MAECare focuses on four outcomes

- Reducing social isolation
- Improving Health and Well Being
- Increasing choice and control
- Supporting contribution to the community

We work with people aged 60 and over who are living in the Alwoodley, Moortown and Shadwell areas. The average age of our service users is 81, however people are involved in MAECare aged from 60 to over 100 years old. The involvement of different people at different ages bears testimony to the fact that chronological age bears no relation to physical and mental ability. Our area is very mixed, however a third of our service users live in areas which are in the 20% most deprived areas in the country.

We send the newsletter out to 1114 people and 131 members are living with dementia; this year we had over a 500 one to one interactions and over 5000 attendances.

We were in contact with everyone at least once in the year and over 170 people participate in exercise with MaeCare every week.

Key Activities

We continue to offer a wide range of services and opportunities to support our objectives responding to the needs of older people in the area.

Many people report that the times they feel most isolated are in the evenings and weekends and this year we have organised theatre trips, meals at weekends and in the evenings to alleviate this.

Making a Match is a new project, funded by the Community Fund and Time to Shine to address social isolation and loneliness. In particular we will be working with people aged 50 + and will be expanding the activities we can offer to address this need.

The work with people with dementia continues to grow and in total Circles of Support has supported 50 people. We are very pleased the Leeds CCG have agreed to fund this valuable service going forward. We were also able to run a new CST group - Sunny Hearts - for people living with memory loss.

The Community Connections project is in its final year. The Tudor Trust agreed to our proposal to focus on the very successful Digital Inclusion aspect. We have continued to offer one to one support, supplemented by short courses such as Introduction to Tablets. We are also increasing our profile through the use of social media.

New activities that have developed this year include Dance On, in conjunction with Yorkshire Dance which is great for increasing mobility, strength and coordination.

This year we had 90 active volunteers who contributed over 2660 hours in volunteering time which ranged from delivering the newsletter on a quarterly basis to weekly support for groups.

How do we show we make a difference?

We use a variety of methods to evaluate our work, through internal surveys of activities to external evaluation from NDTi for specific projects. This information is valuable in helping us to determine what works and what we can learn and improve.

A number of staff retired or left this year. The Manager, Carol Burns, retired following 8 successful years. Project Workers who coordinated volunteering and Community Connections also left, along with the Support Worker; delays in appointing new staff resulted in a very challenging year but we are almost back up to our full complement of staff.

MOOR ALLERTON ELDERLY CARE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2019

FINANCIAL REVIEW

Financial position

MAECare continues to manage financial risk by spreading fundraising efforts over a number of statutory and charitable grant givers.

MAECare remains fully informed of new government legislation and funding trends across the city of Leeds and the country as a whole, including changes to NHS commissioning.

The management committee is grateful to MaeCare core funders ASC (Leeds City Council). The contract with them was renewed in September 2018. This will run at an increased level for five years until September 2023 with the option to extend it for up to a further five years. The management committee is committed to developing local sources of funding and is grateful for the funding provided through the membership subscriptions.

We are especially pleased that our partnership with OPAL continues to develop as we are now delivery partners for two Time to Shine projects – Shared Well which provides one to one support for people restricted to their own home but who want to get out, and Making a Match, which aims to expand the range of activities available for people who are socially isolated.

We have to give special thanks to an anonymous benefactor. Without their substantial donation we would be have to be considering making cuts to services next year.

This has meant we end the year with the books balanced and with increased unrestricted reserves mainly due to the one large donation.

We have made contingency plans to use some of our reserves to enable some of our projects to continue at least for another year.

Reserves policy

The Trustees reviewed our policy in 2018 in line with Charity Commission guidance.

MAECare believes that in order for the management committee to act prudently they must try and build up a reserve of funds to allow for any unexpected or unforeseen events which cannot be met from current funds.

Reserves funds are being built up from two sources:

1. Any funds raised by the project through fundraising events, membership fees, fees for services or donations that are for general running costs.
2. Any monies remaining from unrestricted funds when all commitments have been met.

Reserves are intended:-

For continuity of activities in the event of not obtaining or delayed funding.

To deal with short term fluctuation in cash flow.

To allow for any redundancy costs that may arise.

To deal with emergency repairs.

To be able to grasp new opportunities when funding isn't available.

For legal costs not covered by MAECare insurance.

They may also be needed if MAECare was in the situation of having to close and needed to ensure a handover of services and to give good notice.

MOOR ALLERTON ELDERLY CARE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2019

The committee will aim to hold at least four months running costs, taking account of long and medium funding streams, in addition to £10,000 to cover any redundancy and legal costs. Taking account of these funding streams, the committee consider that minimum reserves of £50,000 should be held, in addition to the £10,000. The difference between the £50,000 and the actual reserves at the end of March 2019 of £133,552 will be considered when future years' budgets are prepared.

FUTURE PLANS

We were successful in securing funds which enable us to continue to provide all our current services. The challenge will be to maintain this in future years.

We are working in partnership with Leeds North and West Foodbank and St Stephen's Church, Moortown, to develop the premises next door into a Community Space; our office space is at capacity for both staff and activities so this may present more opportunities to develop and expand our work.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Moor Allerton Elderly Care (MAECare) is a charity set up in 1995 and a company limited by guarantee. Originally set up by Churches Together in Moor Allerton and Shadwell, it is now an independent organisation.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per director of the charity.

Management

The charitable company is governed by Memorandum and Articles of Association. These were amended in December 2016 in order to improve the procedures for electing officers.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of Charity Law and under the company's articles are known as the management committee. A third of the management committee must resign at each annual general meeting and are eligible for re-election.

Recruitment for the future will encourage those with specific skills and from all communities.

Potential trustees are interviewed, references taken up and DBS checks carried out before confirmation of appointment, if suitable, at the committee.

Organisational structure

The management committee is responsible for the direction of the organisation and ensuring that action plans are met. It reviews and develops policy and is responsible for the financial management of the organisation. MAECare employs paid staff to implement the aims of the organisation and to coordinate the volunteers who are also vital to the work.

Induction and training of new trustees

New management committee members receive an induction pack. Trustees are offered training in areas where there are gaps in skills e.g. financial or personnel issues and are also offered on-going training and updates.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Key management remuneration

The trustees consider the board of trustees and the Project Manager as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day to day basis. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in note 3 to the accounts.

The pay of the charity's Project Manager is reviewed periodically and normally increased in accordance with average earnings. The remuneration is also bench-marked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

Related parties

Trustees are required to disclose all relevant interests and register them with the Project Manager and in accordance with the Charity's policy to withdraw from decisions where a conflict of interest arises.

Any individual with an interest in a matter being discussed at a meeting must declare the interest to the meeting. The chairman of the meeting will then decide whether that individual should withdraw during the discussion and, if not, whether the individual should be entitled to vote on the matter under discussion.

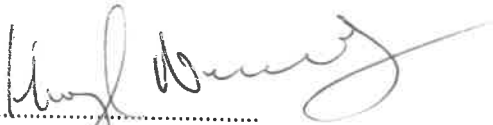
The Conflict of Interest Policy was reviewed in 2017.

Risk management


The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Organisational risks are assessed and steps taken to mitigate. The organisational risk assessment is reviewed and amended annually. An internal audit group reviews organisational processes on an ongoing basis

Approved by order of the board of trustees on 27th August 2019 and signed on its behalf by:



.....
H. Norwood - Trustee



.....
P. Roylance - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MOOR ALLERTON ELDERLY CARE**

I report on the accounts for the year ended 31st March 2019 set out on pages eight to twenty-one.

Respective responsibilities of trustees and examiner

As the charity trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your company's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

The company's gross income exceeded £250,000 and I confirm that I am qualified to undertake the examination because I am a qualified member of FCA, which is one of the listed bodies.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

C. Darwin

Christopher Darwin
FCA
Thomas Coombs Limited
Chartered Accountants
3365 The Pentagon
Century Way
Thorpe Park
Leeds
West Yorkshire
LS15 8ZB

Date: 27th August 2019.

MOOR ALLERTON ELDERLY CARE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2019

	Notes	Unrestricted fund £	Designated Funds £	Restricted funds £	Total 2019 funds £	Total 2018 funds £
INCOME AND ENDOWMENTS FROM						
Donations and legacies		81,014	-	-	81,014	86,994
Charitable activities						
Charitable activities		81,366	-	180,580	261,946	230,902
Investment income	2	<u>1,188</u>	<u>-</u>	<u>-</u>	<u>1,188</u>	<u>1,003</u>
Total		163,568	-	180,580	344,148	318,899
EXPENDITURE ON Charitable activities						
Staff costs and sessional workers		83,591	759	136,784	221,134	216,720
Goods and services provided		15,062	-	2,562	17,624	18,914
Travel and trips		6,905	-	2,958	9,863	11,781
Training		563	-	692	1,255	1,923
Volunteer expenses		2,106	-	2,468	4,574	4,941
Premises		5,956	-	510	6,466	5,913
Telephone		1,942	-	1,766	3,708	2,700
Insurance		3,256	-	169	3,425	3,352
Office costs and printing		17,320	-	7,562	24,882	28,961
Total		136,701	759	155,471	292,931	295,205
NET INCOME/(EXPENDITURE)						
		26,867	(759)	25,109	51,217	23,694
Transfers between funds		<u>(759)</u>	<u>759</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		26,108	0	25,109	51,217	23,694
RECONCILIATION OF FUNDS						
Total funds brought forward		<u>107,444</u>	<u>10,000</u>	<u>18,505</u>	<u>135,949</u>	<u>112,255</u>
TOTAL FUNDS CARRIED FORWARD	9	<u>133,552</u>	<u>10,000</u>	<u>43,614</u>	<u>187,166</u>	<u>135,949</u>

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

MOOR ALLERTON ELDERLY CARE

BALANCE SHEET
AT 31ST MARCH 2019

	Notes	Unrestricted fund £	Designated Funds £	Restricted funds £	Total £	2019 funds £	Total £	2018 funds £
CURRENT ASSETS								
Debtors	7	8,559	-	5,193	13,752			6,108
Cash at bank and in hand		<u>133,121</u>	<u>10,000</u>	<u>49,302</u>	<u>192,423</u>			<u>152,418</u>
		141,680	10,000	54,495	206,175			158,526
CREDITORS								
Amounts falling due within one year	8	(8,128)	-	(10,881)	(19,009)			(22,577)
NET CURRENT ASSETS								
		<u>133,552</u>	<u>10,000</u>	<u>43,614</u>	<u>187,166</u>			<u>135,949</u>
TOTAL ASSETS LESS CURRENT LIABILITIES								
		<u>133,552</u>	<u>10,000</u>	<u>43,614</u>	<u>187,166</u>			<u>135,949</u>
NET ASSETS								
		<u><u>133,552</u></u>	<u><u>10,000</u></u>	<u><u>43,614</u></u>	<u><u>187,166</u></u>			<u><u>135,949</u></u>
FUNDS								
Unrestricted funds	10				143,552			117,444
Restricted funds					<u>43,614</u>			<u>18,505</u>
TOTAL FUNDS								
					<u><u>187,166</u></u>			<u><u>135,949</u></u>

The notes form part of these financial statements

MOOR ALLERTON ELDERLY CARE

**BALANCE SHEET - CONTINUED
AT 31ST MARCH 2019**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2019.

The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2019 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 27th August 2019 and were signed on its behalf by:



.....
H. Norwood -Trustee



.....
P. Roylance -Trustee

The notes form part of these financial statements

MOOR ALLERTON ELDERLY CARE

CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2019

	Notes	2019 £	2018 £
Cash flows from operating activities:			
Cash generated from operations	1	<u>38,817</u>	<u>(12,803)</u>
Net cash provided by (used in) operating activities		<u>38,817</u>	<u>(12,803)</u>
Cash flows from investing activities:			
Interest received		<u>1,188</u>	<u>1,003</u>
Net cash provided by (used in) investing activities		<u>1,188</u>	<u>1,003</u>
Change in cash and cash equivalents in the reporting period		40,005	(11,800)
Cash and cash equivalents at the beginning of the reporting period	2	<u>152,418</u>	<u>164,218</u>
Cash and cash equivalents at the end of the reporting period	2	<u>192,423</u>	<u>152,418</u>

The notes form part of these financial statements

MOOR ALLERTON ELDERLY CARE

NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2019

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES	2019	2018
	£	£
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	51,217	23,694
Adjustments for:		
Interest received	(1,188)	(1,003)
(Increase) / Decrease in debtors	(7,644)	(18)
Increase / (Decrease) in creditors	<u>(3,568)</u>	<u>(35,476)</u>
Net cash provided by (used in) operating activities	<u>38,817</u>	<u>(12,803)</u>
2. ANALYSIS OF CASH AND CASH EQUIVALENTS	2019	2018
	£	£
Cash in hand	350	350
Notice deposits (less than 3 months)	<u>192,073</u>	<u>152,068</u>
Total cash and cash equivalents	<u>192,423</u>	<u>152,418</u>

The notes form part of these financial statements

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The financial statements are presented in sterling which is the functional currency of the company and rounded to the nearest £.

The significant accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all years presented unless otherwise stated.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Where grants are related to the performance and specific deliverables, they are accounted for as the Charity earns the right to consideration by its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Irrecoverable VAT is included in the cost of the items to which it relates.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2019

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Volunteers

The value of services provided by volunteers is not incorporated into these financial statements. Further details of the contribution made by volunteers can be found in the Trustees' annual report.

Where services are provided to the Charity as a donation that would normally be purchased from a supplier, this contribution is included in the financial statements at an estimate based on the value of the contribution to the Charity.

Debtors and creditors receivable / payable within one year

Debtors and creditors with no stated interest rate and receivable or payable within one year are recorded at transaction price. Any losses arising from impairment are recognised in expenditure.

2. INVESTMENT INCOME

	2019	2018
	£	£
Deposit account interest	<u>1,188</u>	<u>1,003</u>

3. TRUSTEES' REMUNERATION AND BENEFITS

No members of the management committee received any remuneration during the year.

Trustees' expenses

No members of the management committee received travel and subsistence expenses during the year in their role as management committee members (2018: £nil)

No trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity, including guarantees, during the year (2018: £nil).

One member of the management committee as a volunteer for the Volunteer Car Scheme received travel expenses during the year totalling £143 (2018: £169).

4. INDEPENDENT EXAMINERS REMUNERATION

The independent examiner's remuneration consists of an independent examination fee of £1,050 (2018 £996).

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2019

5. STAFF COSTS

	2019	2018
	£	£
Wages and salaries	177,663	172,658
Social security costs	13,302	13,171
Other pension costs	<u>4,297</u>	<u>4,235</u>
	<u>195,262</u>	<u>190,064</u>

The average monthly number of employees during the year was as follows:

	2019	2018
Charitable activities	6.3	6.3
Administration	<u>1.4</u>	<u>1.4</u>
	<u>7.7</u>	<u>7.7</u>

No employees received emoluments in excess of £60,000.

The Trust considers its key management personnel comprise the trustees and the Project Manager. The total employment costs of the key management personnel were £38,381 (2018: £38,970).

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES – PRIOR YEAR

	Unrestricted fund £	Designated Funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	86,994	-	-	86,994
Charitable activities	68,834	-	162,068	230,902
Investment income	1,003	-	-	1,003
Total	156,831	-	162,068	318,899
EXPENDITURE ON Charitable activities				
Staff costs and sessional workers	79,737	-	136,983	216,720
Goods and services provided	16,297	-	2,617	18,914
Travel and trips	8,789	-	2,992	11,781
Training	1,640	-	283	1,923
Volunteer expenses	2,057	-	2,884	4,941
Premises	4,122	-	1,791	5,913
Telephone	1,527	-	1,173	2,700
Insurance	2,516	-	836	3,352
Office costs and printing	13,202	-	15,759	28,961
Total	129,887	-	165,318	295,205
NET INCOME/(EXPENDITURE)	26,944	-	(3,250)	23,694
Transfers between funds	10,944	(10,944)	-	-
Net movement in funds	37,888	(10,944)	(3,250)	23,694
RECONCILIATION OF FUNDS				
Total funds brought forward	69,556	20,944	21,755	112,255
TOTAL FUNDS CARRIED FORWARD	107,444	10,000	18,505	135,949

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2019

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019	2018
	£	£
Trade debtors	12,237	3,930
Other debtors	<u>1,515</u>	<u>2,178</u>
	<u>13,752</u>	<u>6,108</u>

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2019	2018
	£	£
Other creditors	<u>19,009</u>	<u>22,577</u>
	<u>19,009</u>	<u>22,577</u>

Included within other creditors is deferred income:

	2019	2018
	£	£
Balance at 1st April 2018	9,658	48,058
Released to Statement of Financial Activities	(9,658)	(48,058)
Amount deferred in the year	<u>13,012</u>	<u>9,658</u>
Balance at 31st March 2019	<u>13,012</u>	<u>9,658</u>

9. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid over the life of the lease:

	Other operating leases	
	2019	2018
	£	£
Expiring:		
Within one year	4,776	4,776
Between one and five years	<u>11,940</u>	<u>16,716</u>
	<u>16,716</u>	<u>21,492</u>

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2019

10. MOVEMENT IN FUNDS

	Balance at 1/4/18 £	Net movement in funds £	Transfers between funds £	Balance at 31/3/19 £
Unrestricted funds				
General fund	107,444	26,867	(759)	133,552
Redundancy Provision	<u>10,000</u>	<u>(759)</u>	<u>759</u>	<u>10,000</u>
	117,444	26,108	-	143,552
Restricted funds				
Wharfedale Foundation	172	(172)	-	-
Awards for All	3,613	(3,449)	-	164
Circles of Support – North Leeds CCG	2,675	(2,675)	-	-
Zurich Community Trust	858	(657)	-	201
Barchester Foundation	268	(150)	-	118
Wades Charity (AMAN)	180	(132)	-	48
Charles Hayward Foundation	4,000	(4,000)	-	-
Co-op Community Fund	3,320	(2,854)	-	466
Masonic Charitable Foundation	762	(762)	-	-
Sunny Hearts (Morrison's Foundation)	2,557	(2,557)	-	-
MICE grant Creative Writing	100	-	-	100
Liz & Terry Bramall Foundation	-	3,038	-	3,038
Connecting in the Community	-	10,254	-	10,254
Time to Shine	-	12,131	-	12,131
Mind and Body	-	2,690	-	2,690
Jimbos Fund	-	2,273	-	2,273
ExPat Foundation	-	11,131	-	11,131
Leeds Building Society	-	<u>1,000</u>	-	<u>1,000</u>
	18,505	25,109	-	43,614
TOTAL FUNDS	<u>135,949</u>	<u>51,217</u>	-	<u>187,166</u>

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2019

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	163,568	(136,701)	26,867
Redundancy Provision	-	(759)	(759)
	163,568	(137,460)	26,108
Restricted funds			
Wharfedale Foundation	-	(172)	(172)
Awards for All	-	(3,449)	(3,449)
Circles of Support – North Leeds CCG	8,212	(10,887)	(2,675)
Circles of Support – Sobell Foundation	9,000	(9,000)	-
Zurich Community Trust	-	(657)	(657)
Barchester Foundation	-	(150)	(150)
Wades Charity	-	(132)	(132)
Charles Hayward Foundation	-	(4,000)	(4,000)
Co-op Community Fund	-	(2,854)	(2,854)
Masonic Charitable Foundation	-	(762)	(762)
Sunny Hearts (Morrison's Foundation)	-	(2,557)	(2,557)
Harrison Potter Trust	4,470	(4,470)	-
Liz & Terry Bramall Foundation	5,000	(1,962)	3,038
Connecting in the Community	33,000	(22,746)	10,254
Leeds Bereavement Forum	200	(200)	-
Connecting in Moor Allerton (Henry Smith)	16,300	(16,300)	-
Time to Shine	51,743	(39,612)	12,131
Mind and Body	18,000	(15,310)	2,690
Building Capacity	10,604	(10,604)	-
MICE grant Annual Report	600	(600)	-
W.G.Edwards	1,000	(1,000)	-
Anonymous grant	250	(250)	-
Jimbos Fund	7,240	(4,967)	2,273
IDOP	200	(200)	-
ExPat Foundation	13,761	(2,630)	11,131
Leeds Building Society	1,000	-	1,000
	180,580	(155,471)	25,109
TOTAL FUNDS	<u>344,148</u>	<u>(292,931)</u>	<u>51,217</u>

10. MOVEMENT IN FUNDS - continued

Restricted funds

Wharfedale Foundation has provided funding for training in computer courses for beginners

Awards for All – funding to support community work in partnership with the Lingfield Centre and Lingfield Living Local

Circles of Support - funding from Leeds North CCG Third Sector Health Grants for support for people with dementia and memory loss and from Sobell Foundation which has provided three year funding.

Zurich Community Trust has provided funding to pay for music and performing licences.

Barchester Foundation has provided funding for relaxation classes.

Wades Charity has provided funding to support activities for the AMAN group.

Charles Hayward Foundation – funding for salaries in connection with home visits and befriending

Co-op Community Fund – funding to support singing activities and creative writing.

Masonic Charitable Foundation – funding for massage and relaxation activities

Sunny Hearts, working with people living with dementia - funding by the Morrisons Foundation

Harrison Potter Trust – funding to support a photography group

Liz & Terry Bramall Foundation – support for working with people with dementia

Connecting in the Community focuses on reducing social isolation and is funded by the Tudor Trust.

Leeds Bereavement Forum – funded activities during the annual Dying Matters Week

Connecting in Moor Allerton in 2018-19 - this project focused on the social housing estates in Moor Allerton and Henry Smith Foundation helped fund this.

Time to Shine – funds the Making a Match Project that works in partnership with OPAL to address social isolation and loneliness with people aged 50 and over.

Mind and Body Project - promotes emotional and physical wellbeing, - funded by Garfield Weston, Inner and Outer North East Wellbeing Committees and Housing Advisory Panel.

Building Capacity and Developing skills in volunteers has been funded by Leeds City Council Community Committees Wellbeing Fund and Housing Advisory Panels.

W.G.Edwards – grant to help fund trips

Anonymous Grant – funding given for a specific need of a service user

Jimbo's Fund – Supports the transport coordination.

IDOP – funded activities through Leeds Older Peoples Forum for International Day of Older People

ExPat Foundation – supports activities that stimulate the mind and cultural engagement such as trips to the theatre.

10. MOVEMENT IN FUNDS - continued

Restricted funds – continued

Leeds Building Society – provided a grant to buy new furniture for our Activity Centre.

MICE money has been provided by Leeds City Council councillors towards costs of the Annual Report and an excursion for the Creative Writing Group.

Designated Funds

Redundancy provision - this is a provision of £10,000 against termination of funding.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2019.