

REGISTERED COMPANY NUMBER: 04352867 (England and Wales)
REGISTERED CHARITY NUMBER: 1100645

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31ST MARCH 2017
FOR
MOOR ALLERTON ELDERLY CARE**

**Thomas Coombs
Chartered Accountants
Century House
29 Clarendon Road
Leeds
West Yorkshire
LS2 9PG**

MOOR ALLERTON ELDERLY CARE

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017**

	Page
Reference and Administrative Details	1
Report of the Trustees	2 to 6
Independent Examiner's Report	7
Statement of Financial Activities	8
Balance Sheet	9 to 10
Cash Flow Statement	11
Notes to the Cash Flow Statement	12
Notes to the Financial Statements	13 to 21
Detailed Statement of Financial Activities	22 to 23

MOOR ALLERTON ELDERLY CARE

**REFERENCE AND ADMINISTRATIVE DETAILS
FOR THE YEAR ENDED 31ST MARCH 2017**

TRUSTEES

M Aveyard
C Chandler
M Darnborough
J Hurst
L Lightfoot
E Ludlow
E M Malia
H Norwood
M Ramsey
J Roberts
P Roylance
D Taylor (resigned 10/05/2017)
P M Trousdale
I G Wyatt
L Craddock

REGISTERED OFFICE

57 Cranmer Bank
Moortown
Leeds
LS17 5JD

REGISTERED COMPANY NUMBER 04352867 (England and Wales)

REGISTERED CHARITY NUMBER 1100645

INDEPENDENT EXAMINER

Thomas Coombs
Chartered Accountants
Century House
29 Clarendon Road
Leeds
West Yorkshire
LS2 9PG

BANKERS

Unity Trust Bank
Nine Brindley Place
Birmingham
B1 2HB

MOOR ALLERTON ELDERLY CARE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2017

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31st March 2017. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Our charitable objects with the charity commission are:

The promotion of any purposes deemed in law to be charitable in the Moor Allerton and Shadwell area of Leeds, in particular but not exclusively for the relief of elderly persons, the relief of suffering in general, the provision of advice and guidance for those in need.

MAECare aims to improve the quality of life of older people and ensure that they can remain independent for as long as possible, accepts and values each individual member, volunteer and employee and offers its services regardless of religion, belief, race, disability, gender or sexual orientation.

Information and assistance with accessing a wide variety of services is provided free to all older people in the area.

MAECare has shop front premises, which are wheelchair accessible, however activities and services are offered at a wide range of venues throughout the geographical area covered.

Public benefit

When reviewing the aims and objectives of the charity and in planning future activities, the trustees have complied with the duty in section 17 of the Charities Act 2011 to have due regard to public benefit guidance published by the commission.

MOOR ALLERTON ELDERLY CARE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2017

ACHIEVEMENT AND PERFORMANCE

Charitable activities

MAECare continues to achieve and develop. It has developed innovative schemes in many areas, and will be developing more throughout the next year.

This year we reviewed our business plan and sent our strategy for the next 5 years.

Our key goals are:

- A. Deliver locally based services to support older people to live independently and with the best quality of life
- B. Offer a service that is well managed, can show it makes a difference and is recognised externally as a good quality service.
- C. Promote opportunities for digital inclusion for our service users and develop a wide range of methods to communicate with service users and market the service taking into account the increasing importance of social media

MAECare focuses on four outcomes

- Reducing social isolation
- Improving Health and Well Being
- Increasing choice and control
- Supporting contribution to the community

We work with people over 60 who are living in the Alwoodley, Moortown and Shadwell areas. The average age of our service users is 81, but people are involved aged from 60 to over 100 years old. The involvement of different people at different ages bears testimony to the fact that chronological age bears no relation to physical and mental ability. Our area is very mixed, however a third of our service users live in areas which are in the 20% most deprived areas in the country.

We send the newsletter out to 1017 people and 110 members are living with dementia, this year we had 1626 one to one interactions and 8,503 attendances.

Everyone was in contact with us at least once and 130 people do exercise every week

Key Activities

We continue to offer a wide range of services and opportunities to support our objectives responding to the needs of older people in the area.

Highlights have included the development of work with people living with dementia.

A regular group, based on the Cognitive Stimulation Therapy model is supporting 20 people. We have also been funded by North Leeds Clinical Commissioning group to pilot a method of working with people living with dementia called Circles of Support. We have worked with 36 people with the aim of building a supportive circle around them. Initial feedback is good. The project will be formally evaluated.

Intergenerational work has involved a number of projects. The penpals scheme where primary school children write letters to older people has gone from strength to strength. Some of the one to one sessions offering support to people with iPads and Tablets have involved Sixth Form volunteers, and some great relationships have been developed.

Digital inclusion has continued to be an important theme this year as the Community Connections project completed its second year.

We have participated in Winter well-being initiatives in the city and this has included telephoning 50 people once a week throughout the winter to ensure they did not become isolated. We were also able to organise meals out at the weekends to combat loneliness.

MOOR ALLERTON ELDERLY CARE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2017

A new partnership has developed with Alwoodley Parish Council, and we are piloting a shopping bus and some monthly dance sessions.

With the support of Lloyds Enable Programme we have been able to support some organisational development including working towards achieving the PQASSO quality mark.

This year we have also updated our website with funding from Outer North East Community Committee and also introduced a new database.

How do we show we make a difference?

We use a variety of methods to evaluate our work and this year we have been funded to have external evaluators who have supported us to evidence the difference we make, using Theory of Change approaches

FINANCIAL REVIEW

Financial position

MAECare continues to manage financial risk by spreading fundraising efforts over a number of statutory and charitable grant givers.

MAECare remains fully informed of new government legislation and funding trends across the city of Leeds and the country as a whole, including changes to NHS commissioning.

The management committee is grateful to MAECare core funders ASC (Leeds City Council) with whom we have a contract which began in October 2010 and which will come to an end in September 2018. Leeds City Council are reviewing this contract and are committed to renewing the funding and maintaining its current level. The management committee is committed to developing local sources of funding and is grateful for the funding provided through the membership subscriptions.

New funders this year have included Lloyds Foundation, Sainsbury's at Moor Allerton (who picked us as their charity of the year) North Leeds Clinical Commissioning Group and Gay and Peter Hartley. We are especially grateful to one of our service users who gave us an anonymous donation of £15,000.

This has meant we end the year with a healthy surplus. As we have a number of grants coming to an end this year, this will help us weather any delays in replacing those grants.

FINANCIAL REVIEW

Reserves policy

The Trustees reviewed our policy in 2016 in line with Charity Commission guidance.

MAECare believes that in order for the management committee to act prudently they must try and build up a reserve of funds to allow for any unexpected or unforeseen events which cannot be met from current funds.

Reserves funds are being built up from two sources:

1. Any funds raised by the project through fundraising events, membership fees, fees for services or donations that are for general running costs.
2. Any monies remaining from unrestricted funds when all commitments have been met.

Reserves are intended:-

For continuity of activities in the event of not obtaining or delayed funding.

To deal with short term fluctuation in cash flow.

To allow for any redundancy costs that may arise.

To deal with emergency repairs.

To be able to grasp new opportunities when funding isn't available.

For legal costs not covered by MAECare insurance.

They may also be needed if MAECare was in the situation of having to close and needed to ensure a handover of services and to give good notice.

MOOR ALLERTON ELDERLY CARE

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31ST MARCH 2017

The committee will aim to hold at least four months running costs in addition to £10,000 to cover any redundancy and legal costs.

In 2014-15 we committed £25,000 from reserves to the refurbishment and extension of our premises. We were fortunate to receive support from a number of donors which has left us with a balance of £6,110 on this allocation. Trustees will use this money as a contingency fund for any maintenance work that needs to be done.

FUTURE PLANS

The next year will be one of consolidation. We want to embed evaluation into the everyday work of the project.

We hope to maintain the work we are doing with people with dementia

Fundraising will be a high priority as a number of grants come to an end.

We offer transport to all our activities. After an unsuccessful application to the Department of Transport for a minibus we will be reviewing our transport.

We are currently recruiting for new volunteer drivers. By this time next year we hope to have a good understanding of the costs of transport and the contribution service users make.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Moor Allerton Elderly Care (MAECare) is a charity set up in 1995 and a company limited by guarantee. Originally set up by Churches Together in Moor Allerton and Shadwell, it is now an independent organisation.

In the event of the charity being wound up, the liability in respect of the guarantee is limited to £1 per director of the charity.

Management

The charitable company is governed by Memorandum and Articles of Association. These were amended in December 2016 in order to improve the procedures for electing officers.

Recruitment and appointment of new trustees

The directors of the company are also charity trustees for the purposes of Charity Law and under the company's articles and are known as the management committee. A third of the management committee must resign at each annual general meeting and are eligible for re-election.

Recruitment for the future will continue to utilise the resources of local churches, but wide advertising will encourage those with specific skills and from all communities.

Potential trustees are interviewed, references taken up and DBS checks carried out before confirmation of the appointment of the person, if suitable, at the committee.

Organisational structure

The management committee is responsible for the direction of the organisation and ensuring that action plans are met. It reviews and develops policy and is responsible for the financial management of the organisation. MAECare employs paid staff to implement the aims of the organisation and to coordinate the volunteers who are also vital to the work.

Induction and training of new trustees

New management committee members receive an induction pack. Trustees are offered training in areas where there are gaps in skills e.g. financial or personnel issues and are also offered on-going training and updates. Two annual away days take place.

MOOR ALLERTON ELDERLY CARE

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2017**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Key management remuneration

The trustees consider the board of trustees and the Project Manager as comprising the key management personnel of the charity in charge of directing and controlling the charity and running and operating the charity on a day to day basis. All trustees give of their time freely and no trustee remuneration was paid in the year. Details of trustee expenses and related party transactions are disclosed in note 4 to the accounts.

The pay of the charity's Project Manager is reviewed annually and normally increased in accordance with average earnings. The remuneration is also bench-marked with charities of a similar size and activity to ensure that the remuneration set is fair and not out of line with that generally paid for similar roles.

Related parties

Trustees are required to disclose all relevant interests and register them with the Project Manager and in accordance with the Charity's policy to withdraw from decisions where a conflict of interest arises.

Any individual with an interest in a matter being discussed at a meeting must declare the interest to the meeting. The chairman of the meeting will then decide whether that individual should withdraw during the discussion and, if not, whether the individual should be entitled to vote on the matter under discussion.

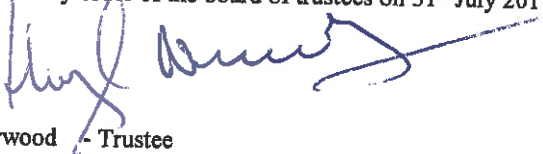
The conflict of interest policy was reviewed this year.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

Organisational risks are assessed and steps taken to mitigate. The organisational risk assessment is reviewed and amended annually. An internal audit group reviews organisational processes on an ongoing basis

Approved by order of the board of trustees on 31st July 2017 and signed on its behalf by:



H. Norwood - Trustee



P. Roylance - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
MOOR ALLERTON ELDERLY CARE**

I report on the accounts for the year ended 31st March 2017 set out on pages eight to twenty one.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year (under Section 144(2) of the Charities Act 2011 (the 2011 Act)) and that an independent examination is required. The charity's gross income exceeded £250,000 and I am qualified to undertake the examination by being a qualified member of FCA.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under Section 145 of the 2011 Act
- to follow the procedures laid down in the General Directions given by the Charity Commission (under Section 145(5)(b) of the 2011 Act); and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statements below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that, in any material respect, the requirements
 - to keep accounting records in accordance with Section 386 of the Companies Act 2006; and
 - to prepare accounts which accord with the accounting records, comply with the accounting requirements of section 396 of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities

have not been met; or

- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

C. Darwin

Christopher Darwin
FCA
Thomas Coombs
Chartered Accountants
Century House
29 Clarendon Road
Leeds
West Yorkshire
LS2 9PG

Date: 31st July 2017

MOOR ALLERTON ELDERLY CARE

STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2017

	Notes	Unrestricted fund £	Designated Funds £	Restricted funds £	Total £	2017 funds £	Total £	2016 funds £
INCOME AND ENDOWMENTS FROM								
Donations and legacies		80,387	-	-	80,387		80,387	55,840
Charitable activities		69,534	-	160,014	229,548		229,548	212,958
Investment income	2	787	-	-	787		787	747
Total		150,708	-	160,014	310,722		310,722	269,545
EXPENDITURE ON								
Charitable activities								
Building improvements		-	-	-	-		-	1,720
Staff costs and sessional workers		77,692	-	134,437	212,129		212,129	180,876
Goods and services provided		14,043	-	3,602	17,645		17,645	24,045
Travel and trips		6,394	-	1,934	8,328		8,328	8,188
Training		914	-	1,128	2,042		2,042	1,866
Volunteer expenses		3,158	-	1,687	4,845		4,845	4,254
Premises		2,992	-	2,136	5,128		5,128	5,396
Telephone		1,553	-	926	2,479		2,479	1,861
Insurance		2,534	-	703	3,237		3,237	2,692
Office costs and printing		12,565	-	13,672	26,237		26,237	29,502
Other	3	-	-	-	-		-	6,800
Total		121,845	-	160,225	282,070		282,070	267,200
NET INCOME/(EXPENDITURE)		28,863	-	(211)	28,652		28,652	2,345
Transfers between funds		(5,000)	5,000	-	-		-	-
Net movement in funds		23,863	5,000	(211)	28,652		28,652	2,345
RECONCILIATION OF FUNDS								
Total funds brought forward		45,693	15,944	21,966	83,603		83,603	81,258
TOTAL FUNDS CARRIED FORWARD	10	69,556	20,944	21,755	112,255		112,255	83,603

CONTINUING OPERATIONS

All income and expenditure has arisen from continuing activities.

The notes form part of these financial statements

MOOR ALLERTON ELDERLY CARE

**BALANCE SHEET
AT 31ST MARCH 2017**

	Notes	Unrestricted fund £	Designated Funds £	Restricted funds £	Total 2017 funds £	Total 2016 funds £
CURRENT ASSETS						
Debtors	7	2,756		3,334	6,090	6,740
Cash at bank and in hand		<u>70,297</u>	<u>20,944</u>	<u>72,977</u>	<u>164,218</u>	<u>156,774</u>
		73,053	20,944	76,311	170,308	163,514
CREDITORS						
Amounts falling due within one year	8	(3,497)	-	(54,556)	(58,053)	(79,911)
NET CURRENT ASSETS		<u>69,556</u>	<u>20,944</u>	<u>21,755</u>	<u>112,255</u>	<u>83,603</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>69,556</u>	<u>20,944</u>	<u>21,755</u>	<u>112,255</u>	<u>83,603</u>
NET ASSETS		<u>69,556</u>	<u>20,944</u>	<u>21,755</u>	<u>112,255</u>	<u>83,603</u>
FUNDS						
Unrestricted funds	10				90,500	61,637
Restricted funds					<u>21,755</u>	<u>21,966</u>
TOTAL FUNDS					<u>112,255</u>	<u>83,603</u>

The notes form part of these financial statements

MOOR ALLERTON ELDERLY CARE

**BALANCE SHEET - CONTINUED
AT 31ST MARCH 2017**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31st March 2017.


The members have not required the charitable company to obtain an audit of its financial statements for the year ended 31st March 2017 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies.

The financial statements were approved by the Board of Trustees on 31st July 2017 and were signed on its behalf by:



H.Norwood -Trustee



P.Roylance -Trustee

The notes form part of these financial statements

MOOR ALLERTON ELDERLY CARE

**CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2017**

	Notes	2017 £	2016 £
Cash flows from operating activities:			
Cash generated from operations	1	<u>6,657</u>	<u>47,698</u>
Net cash provided by (used in) operating activities		<u>6,657</u>	<u>47,698</u>
Cash flows from investing activities:			
Interest received		<u>787</u>	<u>747</u>
Net cash provided by (used in) investing activities		<u>787</u>	<u>747</u>
Change in cash and cash equivalents in the reporting period		7,444	48,445
Cash and cash equivalents at the beginning of the reporting period	2	<u>156,774</u>	<u>108,329</u>
Cash and cash equivalents at the end of the reporting period	2	<u>164,218</u>	<u>156,774</u>

The notes form part of these financial statements

MOOR ALLERTON ELDERLY CARE

**NOTES TO THE CASH FLOW STATEMENT
FOR THE YEAR ENDED 31ST MARCH 2017**

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2017	2016
	£	£
Net income/(expenditure) for the reporting period (as per the statement of financial activities)	28,652	2,345
Adjustments for:		
Interest received	(787)	(747)
(Increase) / Decrease in debtors	650	1,375
Increase / (Decrease) in creditors	<u>(21,858)</u>	<u>44,725</u>
Net cash provided by (used in) operating activities	<u>6,657</u>	<u>47,698</u>

2. ANALYSIS OF CASH AND CASH EQUIVALENTS

	2017	2016
	£	£
Cash in hand	500	500
Notice deposits (less than 3 months)	<u>163,718</u>	<u>156,274</u>
Total cash and cash equivalents	<u>164,218</u>	<u>156,774</u>

The notes form part of these financial statements

MOOR ALLERTON ELDERLY CARE

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2017**

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Grants

Grants and donations are only included in the SOFA when the Charity has unconditional entitlement to the resources.

Where grants are related to the performance and specific deliverables, they are accounted for as the Charity earns the right to consideration by its performance.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Irrecoverable VAT is included in the cost of the items to which it relates.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Designated funds are set aside by the Trustees out of unrestricted general funds for specific future purposes or projects.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2017

1. ACCOUNTING POLICIES - continued

Volunteers

The value of services provided by volunteers is not incorporated into these financial statements. Further details of the contribution made by volunteers can be found in the Trustees' annual report.

Where services are provided to the Charity as a donation that would normally be purchased from a supplier, this contribution is included in the financial statements at an estimate based on the value of the contribution to the Charity.

2. INVESTMENT INCOME

	2017	2016
	£	£
Deposit account interest	<u>787</u>	<u>747</u>

3. OTHER

	2017	2016
	£	£
Support costs	<u>-</u>	<u>6,800</u>

Voluntary Refund to Leeds City Council

The commissioners in Adult Social Care, Leeds City Council asked all Neighbourhood Network Schemes (NNS) if they would take a voluntary cut in their funding for the year 2015/16. This was because of significant budget pressures. NNS were given the opportunity to use a variety of methods to make this cut. MAECare trustees decided to reimburse an amount which represented 10% of the value of the contract.

4. TRUSTEES' REMUNERATION AND BENEFITS

No members of the management committee received any remuneration during the year.

Trustees' expenses

No members of the management committee received travel and subsistence expenses during the year in their role as management committee members (2016: £nil)

No trustee or other person related to the Charity had any personal interest in any contract or transaction entered into by the Charity, including guarantees, during the year (2016: £nil).

Five members of the management committee as volunteers for the Volunteer Car Scheme received travel expenses during the year totalling £256 (2016: three members of the management committee as volunteers for the Volunteer Car Scheme received travel expenses during the year totalling £225).

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017

5. STAFF COSTS

	2017	2016
	£	£
Wages and salaries	172,711	145,477
Social security costs	13,567	11,980
Other pension costs	4,419	3,636
	<u>190,697</u>	<u>161,093</u>

The average monthly number of employees during the year was as follows:

	2017	2016
Charitable activities	6.2	5.5
Administration	1.4	0.8
	<u>7.6</u>	<u>6.3</u>

No employees received emoluments in excess of £60,000.

The Trust considers its key management personnel comprise the trustees and the Project Manager. The total employment costs (gross remuneration, employer social security costs and employer pension contributions) of the key management personnel were £38,977 (2016: £38,599).

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017

6. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES – PRIOR YEAR

	Unrestricted fund £	Designated Funds £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM				
Donations and legacies	55,531	-	309	55,840
Charitable activities	71,685	-	141,273	212,958
Investment income	<u>747</u>	-	-	<u>747</u>
Total	127,963	-	141,582	269,545
EXPENDITURE ON				
Charitable activities				
Building improvements	-	-	1,720	1,720
Staff costs and sessional workers	75,276	-	105,600	180,876
Goods and services provided	18,360	-	5,685	24,045
Travel and trips	6,068	-	2,120	8,188
Training	1,159	-	707	1,866
Volunteer expenses	2,369	-	1,885	4,254
Premises	4,237	-	1,159	5,396
Telephone	1,294	-	567	1,861
Insurance	2,110	-	582	2,692
Office costs and printing	10,781	-	18,721	29,502
Other	<u>6,800</u>	-	-	<u>6,800</u>
Total	128,454	-	138,746	267,200
NET INCOME/(EXPENDITURE)	(491)	-	2,836	2,345
Transfers between funds	-	<u>(1,720)</u>	<u>1,720</u>	-
Net movement in funds	(491)	(1,720)	4,556	2,345
RECONCILIATION OF FUNDS				
Total funds brought forward	<u>46,184</u>	<u>17,664</u>	<u>17,410</u>	<u>81,258</u>
TOTAL FUNDS CARRIED FORWARD	<u>45,693</u>	<u>15,944</u>	<u>21,966</u>	<u>83,603</u>

MOOR ALLERTON ELDERLY CARE

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017**

7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Trade debtors	4,575	5,096
Other debtors	<u>1,515</u>	<u>1,644</u>
	<u>6,090</u>	<u>6,740</u>

Included within trade debtors for 2017 was a pension's debtor of £nil (2016: £178).

8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2017	2016
	£	£
Other creditors	<u>58,053</u>	<u>79,911</u>
	<u>58,053</u>	<u>79,911</u>

Included within other creditors is deferred income:

	2017	2016
	£	£
Balance at 1st April 2016	70,875	32,865
Released to Statement of Financial Activities	(70,875)	(32,865)
Amount deferred in the year	<u>48,058</u>	<u>70,875</u>
Balance at 31st March 2017	<u>48,058</u>	<u>70,875</u>

9. OPERATING LEASE COMMITMENTS

The following operating lease payments are committed to be paid over the life of the lease:

	Other operating leases	
	2017	2016
	£	£
Expiring:		
Within one year	2,610	2,610
Between one and five years	<u>2,610</u>	<u>5,220</u>
	<u>5,220</u>	<u>7,830</u>

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017

10. MOVEMENT IN FUNDS

	Balance at 1/4/16 £	Net movement in funds £	Transfers between funds £	Balance at 31/3/17 £
Unrestricted funds				
General fund	45,693	28,863	(5,000)	69,556
Redundancy Provision	5,000	-	5,000	10,000
Building Reserve	6,110	-	-	6,110
Anonymous Donation Allocation	4,834	-	-	4,834
	<u>61,637</u>	<u>28,863</u>	-	<u>90,500</u>
Restricted funds				
Mind & Body Project - The Big Lottery	8	322	-	330
Keeping in Touch	16,000	(8,000)	-	8,000
Connecting in Moor Allerton	2,979	(4,418)	-	(1,439)
Connecting in Moor Allerton phase 2	-	6,000	-	6,000
Connecting in the Community	980	(550)	-	430
Dementia Fund	929	-	-	929
Beatrice Lang	782	(782)	-	-
Circles of Support	(60)	1,820	-	1,760
Housing Advisory Panel	348	(245)	-	103
Wharfedale Foundation	-	1,650	-	1,650
Zurich Community Trust	-	1,600	-	1,600
Lloyds Bank Foundation	-	204	-	204
Wades Charity (AMAN)	-	988	-	988
Barchester Foundation	-	700	-	700
Sylvia & Colin Shepherd Trust	-	500	-	500
	<u>21,966</u>	<u>(211)</u>	-	<u>21,755</u>
TOTAL FUNDS	<u>83,603</u>	<u>28,652</u>	-	<u>112,255</u>

MOOR ALLERTON ELDERLY CARE

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017**

10. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	150,708	(121,845)	28,863
Restricted funds			
Mind & Body Project - The Big Lottery	41,969	(41,647)	322
Keeping in Touch	8,000	(16,000)	(8,000)
Connecting in Moor Allerton	10,477	(14,895)	(4,418)
Connecting in Moor Allerton phase 2	6,000	-	6,000
Connecting in the Community	33,000	(33,550)	(550)
Beatrice Lang	-	(782)	(782)
Circles of Support	30,948	(29,128)	1,820
Housing Advisory Panel	-	(245)	(245)
Wharfedale Foundation	2,951	(1,301)	1,650
Zurich Community Trust	2,000	(400)	1,600
Lloyds Bank Foundation	5,377	(5,173)	204
Wades Charity (AMAN)	1,000	(12)	988
Barchester Foundation	700	-	700
Sylvia & Colin Shepherd Trust	500	-	500
Building Capacity	14,008	(14,008)	-
Winter Wellbeing	2,284	(2,284)	-
Leeds Older Peoples Forum (IDOP)	200	(200)	-
MICE grant - Annual Meeting	300	(300)	-
MICE grants - Christmas events	300	(300)	-
	<hr/>	<hr/>	<hr/>
	160,014	(160,225)	(211)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>310,722</u>	<u>(282,070)</u>	<u>28,652</u>

MOOR ALLERTON ELDERLY CARE

NOTES TO THE FINANCIAL STATEMENTS - CONTINUED FOR THE YEAR ENDED 31ST MARCH 2017

10. MOVEMENT IN FUNDS - continued

Restricted funds

Mind and Body Project - promotes emotional and physical wellbeing, funded by the Big Lottery Fund.

Keeping in Touch is a project aimed at reducing social isolation and focusing on men, people with dementia and those with higher support needs. Funding from the Sobell and Evans Cornish Foundations.

Connecting in Moor Allerton has been funded by Peoples Health Lottery under the Health Amaze Programme for two years. The full programme started in 2015/16 and focuses on social inclusion in Moor Allerton. Initial funding for the continuation of the project has been provided by the Trusthouse Foundation.

Connecting in the Community focuses on reducing social isolation and is funded by the Tudor Trust.

Dementia Fund from ASC has supported the training of staff and volunteers and the purchase of materials.

Beatrice Lang Trust provided funding for various items of equipment at Cranmer Bank.

Circles of Support - funding from Leeds North CCG Third Sector Health Grants for support for people with dementia.

Housing Advisory Panel has provided funding for tablet computers and tablet courses.

Wharfedale Foundation is providing funding for training in computer courses for beginners.

Zurich Community Trust has provided funding to pay for music and performing licences.

Lloyds Bank Foundation provided funding to support organisational development.

Wades Charity has provided funding to support activities for the AMAN group.

Barchester Foundation has provided funding for relaxation classes.

Sylvia and Colin Shepherd Trust has provided funding towards the salary of the transport co-ordinator.

Building Capacity - funding by Leeds City Council Community Committees Wellbeing Fund to build capacity and develop skills.

Winter Wellbeing - funding from Leeds Community Foundation for subsidised winter warmers and meals for those most at risk and vulnerable over the winter.

Leeds Older Peoples Forum - provided funding for an event for the International Day for Older People.

MICE money has been provided by Leeds City Council councillors towards costs of the Annual Meeting and Christmas events.

MOOR ALLERTON ELDERLY CARE

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31ST MARCH 2017**

10. MOVEMENT IN FUNDS - continued

DESIGNATED FUNDS

Redundancy provision - this is a provision against termination of funding. The aim of the trustees has been to build this up to £10,000 and that has been done this year with a transfer of £5,000 from unrestricted funds.

Building reserve - this was monies set aside to cover the cost of merging the existing premises with the adjoining property at 57a Cranmer Bank in 2014/15. Trustees will carry this fund forward as a contingency fund for building refurbishment.

Anonymous donation - the accounts for the year 2011/12 included a donation of £20,000 from which the management committee decided to make allocations as necessary. In 2014/15 an allocation was made towards salary costs.

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31st March 2017.

MOOR ALLERTON ELDERLY CARE**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2017**

	2017 £	2016 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations, legacies and contributions	67,566	49,230
Gift aid and employment allowance	7,732	2,609
Subscriptions	<u>5,089</u>	<u>4,001</u>
	80,387	55,840
Investment income		
Deposit account interest	787	747
Charitable activities		
Contract	68,134	68,134
Grants	161,414	144,824
Building improvements	<u>-</u>	<u>-</u>
	<u>229,548</u>	<u>212,958</u>
Total incoming resources	310,722	269,545
EXPENDITURE		
Charitable activities		
Wages	172,711	145,477
Social security	13,567	11,980
Pensions	4,419	3,636
Events, tickets and materials	7,106	12,845
Refreshments	6,733	7,259
Event travel	8,328	8,188
Training	2,042	1,866
Volunteer expenses	4,550	4,254
Staff travel	1,492	1,243
Sessional fees	19,941	18,251
Room hire	3,805	3,941
Recruitment	<u>295</u>	<u>289</u>
	244,989	219,229
Support costs		
Management		
Water rates	339	362
Insurance	3,237	2,692
Light and heat	1,923	1,979
Telephone	2,479	1,861
Carried forward	7,978	6,894

This page does not form part of the statutory financial statements

MOOR ALLERTON ELDERLY CARE

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST MARCH 2017**

	2017	2016
	£	£
Management		
Brought forward	7,978	6,894
Postage, printing and stationery	9,698	8,423
Advertising	782	1,539
Cleaning	2,011	1,821
Maintenance	856	1,234
IT support & consumables	1,818	7,743
Licences and subscriptions	3,137	1,820
Bank charges	127	4
Evaluation fees	6,230	1,520
Legal and professional	3,186	5,725
Repairs and renewals	280	1,168
Independent examiner's fee	978	1,560
	<u>37,081</u>	<u>39,451</u>
Other		
Voluntary refund to Leeds City Council	-	6,800
Building improvements	-	1,720
	<u>-</u>	<u>8,520</u>
Total resources expended	<u>282,070</u>	<u>267,200</u>
Net income/(expenditure)	<u><u>28,652</u></u>	<u><u>2,345</u></u>

This page does not form part of the statutory financial statements