

Memorandum and Articles of Association

Moor Allerton Elderly Care

Incorporated 14 January 2002

Amended 28 August 2008

Amended 4 December 2016

Registration no 04352867

Incorporated under the Companies Acts 1985 to 1989

THE COMPANIES ACTS 1985 & 1989

COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

MEMORANDUM OF ASSOCIATION OF MOOR ALLERTON ELDERLY CARE

(As altered by special resolution dated 28 August 2008)

1. The Company's name is MOOR ALLERTON ELDERLY CARE (and in this document it is called "the Charity").
2. The Charity's registered office is to be situated in England and Wales.
3. The Charity's objects ("the Objects") are:-

The promotion of any purposes deemed in law to be charitable in the Moor Allerton and Shadwell area of Leeds and throughout the County of West Yorkshire and wider area and in particular but not exclusively, the relief of elderly persons, the relief of suffering in general, the provision of advice and guidance for those in need thereof.

4. In furtherance of the Objects but not otherwise the Charity may exercise the following powers:
 - i. to draw, make, accept, endorse, discount, execute and issue promissory notes, bills, cheques and other instruments, and to operate bank accounts in the name of the Charity;
 - ii. to raise funds and to invite and receive contributions: provided that in raising funds the Charity shall not undertake any substantial permanent trading activities and shall conform to any relevant statutory regulations;
 - iii. to acquire, alter, improve and (subject to such consents as may be required by law) to charge or otherwise dispose of property;
 - iv. subject to clause 5 below to employ such staff, who shall not be directors of the Charity (hereinafter referred to as "the Management Committee"), as are necessary for the proper pursuit of the Objects and to make all reasonable and necessary provision for the payment of pensions and superannuation to staff and their dependants;
 - v. to establish or support any charitable trusts, associations or institutions formed for all or any of the Objects;

The name of the company was changed from CHURCHES TOGETHER IN MOOR ALLERTON AND SHADWELL with effect from 2008.

- vi. to co-operate with other charities, voluntary bodies and statutory authorities operating in furtherance of the Objects or similar charitable purposes and to exchange information and advice with them;
 - vii. to pay out of funds of the Charity the costs, charges and expenses of and incidental to the formation and registration of the Charity;
 - viii. to do all such other lawful things as are necessary for the achievement of the Objects;
5. The income and property of the Charity shall be applied solely towards the promotion of the Objects and no part shall be paid or transferred, directly or indirectly, by way of dividend, bonus or otherwise by way of profit, to members of the Charity and no member of the Management Committee shall be appointed to any office of the Charity paid by salary or fees or receive any remuneration or other benefit in money or money's worth from the Charity: Provided that nothing in this document shall prevent any payment in good faith by the Charity:
- (1) of the usual professional charges for business done by any member of the Management Committee who is a solicitor, accountant or other person engaged in a profession, or by any partner of his or hers, when instructed by the Charity to act in a professional capacity on its behalf: Provided that at no time shall a majority of the Management Committee benefit under this provision and that a member of the Management Committee shall withdraw from any meeting at which his or her appointment or remuneration, or that of his or her partner, is under discussion;
 - (2) of the reasonable and proper remuneration for any services rendered to the Charity by any member, officer or servant of the Charity who is not a member of the Management Committee;
 - (3) of interest on money lent by any member of the Charity or member of the Management Committee at a reasonable and proper rate per annum not exceeding 2 per cent less than the published base lending rate of a clearing bank to be selected by the Management Committee;
 - (4) of fees, remuneration or other benefit in money or money's worth to any company of which a member of the Management Committee may also be a member holding not more than 1/100th part of the issued capital of that company;

- (5) of reasonable and proper rent for premises demised or let by any member of the company or a member of the Management Committee;
 - (6) to any member of the Management Committee of reasonable out-of-pocket expenses.
6. The liability of the members is limited.
 7. Every member of the Charity undertakes to contribute such amount as may be required (not exceeding £1) to the Charity's assets if it should be wound up while he or she is a member or within one year after he or she ceases to be a member, for payment of the Charity's debts and liabilities contracted before he or she ceases to be a member, and of the costs, charges and expenses of winding up, and for the adjustment of the rights of the contributories among themselves.
 8. If the Charity is wound up or dissolved and after all its debts and liabilities have been satisfied there remains any property it shall not be paid to or distributed among the members of the charity, but shall be given or transferred to some other charity or charities having objects similar to the Charity which prohibits the distribution of its or their income and property to an extent at least as great as is imposed on the Charity by clause 5 above, chosen by the members of the Charity at or before the time of dissolution and if that cannot be done then to some other charitable object.

THE COMPANIES ACTS 1985 & 2006

COMPANY LIMITED BY GUARANTEE AND NOT HAVING A SHARE CAPITAL

ARTICLES OF ASSOCIATION OF

MOOR ALLERTON ELDERLY CARE

(As adopted by special resolution dated 28 August 2008)

INTERPRETATION

1. In these articles:

“the charity” means the company intended to be regulated by these articles;

“the act” The Companies Act 1985 and each provision of the Companies Act 2006 for the time being in force;

“the articles” means these Articles of Association of the Charity;

“clear days” in relation to the period of a notice means the period excluding the day when the notice is given or deemed to be given and the day for which it is given or on which it is to take effect;

“executed” includes any mode of execution;

“the memorandum” means the memorandum of association of the Charity;

“office” means the registered office of the Charity;

“the seal” means the common seal of the Charity if it has one;

“secretary” means the secretary of the Charity or any other person appointed to perform the duties of the secretary of the Charity, including a joint, assistant or deputy secretary;

“the Management Committee” means the directors of the Charity (and “member of the Management Committee” has a corresponding meaning);

“the United Kingdom” means Great Britain and Northern Ireland; and words importing the masculine gender only shall include the feminine gender.

Subject as aforesaid, words or expressions contained in these Articles shall, unless the context requires otherwise, bear the same meaning as in the Act.

Members

2. (1). The subscribers to the memorandum, persons nominated by the subscribers and such other persons or organisations as are admitted to membership in accordance with rules made under Article 61 shall be members of the Charity. Save as aforesaid, no person shall be admitted a member of the Charity unless his application for membership is approved by the Management Committee.

(2). Unless the Management Committee or the Charity in general meeting shall make other provision Article 61, the Management Committee may in their absolute discretion permit any member of the Charity to retire, provided that after such retirement the number of members is not less than two.

General Meetings

3. The Charity shall hold an annual general meeting each year in addition to any other meetings in that year, and shall specify the meeting as such in the notices calling it; and not more than 15 months shall elapse between the date of one annual general meeting of the Charity and that of the next: Provided that so long as the Charity holds its first annual general meeting within 18 months of its incorporation, it need not hold it in the year of its incorporation or in the following year. Thereafter the annual general meeting shall be held in the month of September each year or as soon as practicable thereafter and at such places as the Management Committee shall appoint. All general meetings other than annual general meetings shall be called extraordinary general meetings.

4. The Management Committee may call general meetings and, on the requisition of members pursuant to the provisions of the Act, shall forthwith proceed to convene an extraordinary general meeting for a date not later than eight weeks after receipt of the requisition. If there are not within the United Kingdom sufficient members of the Management Committee to call a general meeting, any member of the Management Committee or any member of the Charity may call a general meeting.

NOTICE OF GENERAL MEETINGS

5. An annual general meeting and an extraordinary general meeting called for the passing of a special resolution appointing a person as a member of the Management Committee shall be called by at least fourteen days' notice. All other extraordinary general meetings shall be called by at least fourteen days' clear days but a general meeting may be called by shorter notice if it is so agreed:
 - (1) In the case of an annual general meeting, by all the members entitled to attend and vote; and
 - (2) In the case of any other meeting by a majority in number of members having a right to attend and vote, being a majority together holding not less than 95 percent of the total voting rights at the meeting of all the members.

The notice shall specify the time and place of the meeting and the general nature of the business to be transacted and, in the case of an annual general meeting, shall specify the meeting as such.

The notice shall be given to all the members and to the Management Committee and auditors.

6. The accidental omission to give notice of a meeting to, or the non-receipt of notice of a meeting by, any person entitled to receive notice shall not invalidate the proceedings at that meeting.

PROCEEDINGS AT GENERAL MEETINGS

7. No business shall be transacted at any meeting unless a quorum is present. The quorum will be three people or a third of the membership which ever is the smaller number.
8. If a quorum is not present within half an hour from the time appointed for the meeting, or if during a meeting a quorum ceases to be present, the meeting shall stand adjourned to the same day in the next week at the same time and place or to such time and place as the Management Committee may determine.
9. The chairman, if any, of the Management Committee or in his absence the vice chairman, or in his absence some other member of the Management

Committee nominated by the Management Committee shall preside as chairman of the meeting, but if neither the chairman nor such other member of the Management Committee (if any) be present within fifteen minutes after the time appointed for holding the meeting and willing to act, the Management Committee present shall elect one of their number to be chairman and, if there is only one member of the Management Committee present and willing to act, he shall be chairman.

10. If no member of the Management Committee is willing to act as chairman, or if no member of the Management Committee is present within fifteen minutes after the time appointed for holding the meeting, the members present and entitled to vote shall choose one of their number to be chairman.
11. A member of the Management Committee shall, notwithstanding that he is not a member, be entitled to attend and speak at any general meeting.
12. The chairman may, with the consent of a meeting at which a quorum is present (and shall if so directed by the meeting), adjourn the meeting from time to time and from place to place, but no business shall be transacted at an adjourned meeting other than business which might properly have been transacted at the meeting had adjournment not taken place. When a meeting is adjourned for fourteen days or more, at least seven clear days' notice shall be given specifying the time and place of the adjourned meeting and the general nature of the business to be transacted. Otherwise it shall not be necessary to give any such notice.
13. A resolution put to the vote of a meeting shall be decided on a show of hands unless before, or on the declaration of the result of, the show of hands a poll is duly demanded. Subject to the provisions of the Act, a poll may be demanded:
 - (1) By the chairman; or
 - (2) By at least two members having the right to vote at the meeting; or
 - (3) By a member or members representing not less than one-tenth of the total voting rights of all the members having the right vote at the meeting.
14. Unless a poll is duly demanded a declaration by the chairman that a resolution has been carried or carried unanimously, or by a particular majority, or lost, or not carried by a majority and an entry to that effect in the minutes of the meeting shall be conclusive evidence of the fact without proof of the number or proportion of the votes recorded in favour of or against the resolution.

15. The demand for a poll may be withdrawn, before the poll is taken, but only with the consent of the chairman. The withdrawal of a demand for a poll shall not invalidate the result of a show of hands declared before the demand for the poll was made.
16. A poll shall be taken as the chairman directs and he may appoint scrutineers (who need not be members) and fix a time and place for declaring the results of the poll. The result of the poll shall be deemed to be the resolution of the meeting at which the poll is demanded.
17. In the case of an equality of votes, whether on a show of hands or on a poll, the chairman shall be entitled to a casting vote in addition to any other vote he may have.
18. A poll demanded on the election of a chairman or on a question of adjournment shall be taken immediately. A poll demanded on any other question shall be taken either immediately or at such a time and place as the chairman directs not being more than thirty days after the poll is demanded. The demand for a poll shall not prevent continuance of a meeting for the transaction of any business other than the question on which the poll is demanded. If a poll is demanded before the declaration of the result of a show of hands and the demand is duly withdrawn, the meeting shall continue as if the demand had not been made.
19. No notice need be given of a poll not taken immediately if the time and place at which it is to be taken are announced at the meeting at which it is demanded. In other cases at least seven clear days' notice shall be given specifying the time and place at which the poll is to be taken.

VOTES OF MEMBERS

20. Subject to Article 17, every member shall have one vote.
21. No member shall be entitled to vote at any general meeting unless all moneys then payable by him to the Charity have been paid.
22. No objection shall be raised to the qualification of any voter except at the meeting or adjourned meeting at which the vote objected to is tendered, and every vote not disallowed at that meeting shall be valid. Any objection made in due time shall be referred to the chairman whose decision shall be final and conclusive.

23. A vote given or poll demanded by the duly authorised representative of a member organisation shall be valid notwithstanding the previous determination of the authority of the person voting or demanding a poll unless notice of the determination was received by the Charity at the office before the commencement of the meeting or adjourned meeting at which the vote is given or the poll demanded or (in the case of a poll taken otherwise than on the same day as the meeting or adjourned meeting) the time appointed for taking the poll.

MANAGEMENT COMMITTEE

24. The number of members of the Management Committee shall not be more than 20 persons residing in North East Leeds, the majority of whom shall be members in good standing in that community. At least three members of the Management Committee shall be honorary officers. Those considered to be honorary officers shall be those holding the positions of Chairman, Vice Chairman, Joint Chair, Treasurer and Secretary, as agreed by the Management Committee.

25. The members of the Management Committee shall be those persons named in the statement delivered pursuant to section 10(2) of the Act, who shall be deemed to have been appointed under the articles. Future members of the Management Committee shall be appointed as provided subsequently in the articles.

25(i) Arrangements for election of Officers.

Persons appointed as Officers of the Charity will serve in that office for three years, without the need to be appointed at intervening AGM's, unless they specify they are only prepared to serve for less than the term. In this instance an appointment will be made at the following AGM.

The Company Secretary role will be carried out by the manager of the Charity. Officers can be elected for a further three years and then must stand down for at least a year.

25(ii) The Charity will approve at the AGM a number of members to be part of a suitable sub-committee for a period of three years. This sub-committee will carry out executive tasks relating to staffing, policy, and other changes to strategic plans as required. All proposals to be ratified at the Management Committee.

25(iii) The Charity will set up an appropriate sub-committee to carry out any tasks relating to the operation of the organisation including external contracts and services.

POWERS OF THE MANAGEMENT COMMITTEE

26. Subject to the provisions of the Act, the memorandum and the articles and to any directions given by special resolution, the business of the Charity shall be managed by the Management Committee who may exercise all the powers of the Charity. No alteration of the memorandum or the articles and no such direction shall invalidate any prior act of the Management Committee which would have been valid if that alteration had not been made or that direction had not been given. The powers given by this article shall not be limited by any special power given to the Management Committee at which a quorum is present may exercise all the powers exercisable by the Management Committee.
27. In addition to all powers hereby expressly conferred upon them and without detracting from the generality of their powers under the articles the Management Committee shall have the following powers, namely:
- (1) To extend the funds of the Charity in such manner as they shall consider most beneficial for the achievement of the objects and to invest in the name of the Charity such part of the funds as they may see fit and to direct the sale or transposition of any such investments and to expend the proceeds of any such sale in furtherance of the objects of the charity;
 - (2) To enter into contracts on behalf of the Charity.

APPOINTMENT AND RETIREMENT OF THE MANAGEMENT COMMITTEE

28. At the first annual general meeting all the members of the Management Committee shall retire from office, and at every subsequent annual general meeting one-third of the Management Committee who are subject to retirement by rotation or, if their number is not three or a multiple of three, the number nearest to one-third shall retire from office; but, if there is any one member of the Management Committee who is subject to retirement by rotation, he shall retire.
29. Subject to the provisions of the Act, the members of the Management Committee to retire by rotation shall be those who have been longest in office since their last appointment or reappointment, but as between persons who became or were last reappointed members of the Management Committee on the same day those to retire shall (unless they otherwise agree among themselves) be determined by lot.

30. No person other than a member of the Management Committee retiring by rotation shall be appointed or reappointed a member of the Management Committee at any general meeting unless:

(1) He is recommended by the Management Committee; or

(2) Not less than fourteen nor more than thirty-five clear days before the date appointed for the meeting, notice executed by a member qualified to vote at the meeting has been given to the Charity of the intention to propose that person for appointment or reappointment stating the particulars which would, if he were so appointed or reappointed, be required to be included in the Charity's register of members of the Management Committee together with a notice executed by that person of his willingness to be appointed or reappointed.

31. No person may be appointed as a member of the Management Committee:

(1) Unless he has attained the age of 18 years; or

(2) In circumstances such that, had he already been a member of the Management Committee, he would have been disqualified from under the provisions of Article 38.

32. Not less than seven nor more than twenty-eight clear days before the date appointed for holding a general meeting notice shall be given to all persons who are entitled to receive notice of the meeting of any person (other than a member of the Management Committee retiring by rotation at the meeting) who is recommended by the Management Committee for appointment or reappointment as a member of the Management Committee at the meeting or in respect of whom notice has been duly given to the Charity of the intention to propose him at the meeting for appointment or reappointment as a member of the Management Committee. The notice shall give the particulars of that person which would, if he were so appointed or reappointed, be required to be included in the Charity's register of members of the Management Committee.

33. Subject as aforesaid, the Charity may by ordinary resolution appoint a person who is willing to act to be a member of the Management Committee either to fill a vacancy or as an additional member of the Management Committee and may also determine the rotation in which any additional members of the Management Committee are to retire.

34. The Management Committee may appoint a person who is willing to act to be a member of the Management Committee either to fill a vacancy or to act as

an additional member of the Management Committee provided that the appointment does not cause the number of members of the Management Committee to exceed any number fixed by or in accordance with the articles as the maximum number of members of the Management Committee. A member of the Management Committee so appointed shall hold office only until the next following annual general meeting and shall not be taken into account in determining the members of the Management Committee who are to retire by rotation at the meeting. If not reappointed at such annual general meeting, he shall vacate office at the conclusion thereof.

34 (i) The Management Committee has agreed a procedure for trustee recruitment. The committee as a whole takes responsibility for replacing trustees and will follow the agreed procedure.

35. Subject as aforesaid, a member of the Management Committee who retires at an annual general meeting may, if willing to act, be reappointed.

DISQUALIFICATION AND REMOVAL OF THE MANAGEMENT COMMITTEE

36. A member of the Management Committee shall cease to hold office if he

- (1) Ceases to be a member of the Management Committee by virtue of any provision in the Act or is disqualified from acting as a member of the Management Committee by virtue of section 45 of the Charities Act 1993 (or any statutory re-enactment or modification of that provision);
- (2) Becomes incapable by reason of mental disorder, illness or injury of managing and administering his own affairs;
- (3) Resigns his office by notice to the Charity (but only if at least three members of the Management Committee will remain in office when the notice of resignation is to take effect); or
- (4) Is absent without permission of the Management Committee from all their meetings held within a period of six months and the Management Committee resolve that his office be vacated.

MANAGEMENT COMMITTEE EXPENSES

37. The Management Committee may be paid all reasonable travelling, hotel and other expenses properly incurred by them in connection with their attendance at meetings of the Management Committee or sub-committees of the Management Committee or general meetings or otherwise in connection with the discharge of their duties, but shall otherwise be paid no remuneration.

MANAGEMENT COMMITTEE APPOINTMENTS

38. Subject to the provisions of the Act and to clause 5 of the memorandum, the Management Committee may appoint one or more of their number to the unremunerated office of Managing Director or to any other unremunerated Management office under the Charity. Any such appointment may be made upon such terms as the Management Committee determine. Any appointment of a member of the Management Committee to a Management office shall terminate if he ceases to be a member of the Management Committee. A Managing Director and a member of the Management Committee holding any other Management office shall not be subject to retirement by rotation.
39. Except to the extent permitted by clause 5 of the memorandum, no member of the Management Committee shall take or hold any interest in property belonging to the Charity or receive remuneration or be interested otherwise than as a member of the Management Committee in any other contract to which the Charity is a party.

PROCEEDINGS OF THE MANAGEMENT COMMITTEE

40. Subject to the provisions of the articles, the Management Committee may regulate their proceedings as they think fit. A member of the Management Committee may, and the secretary at the request of a member of the Management Committee shall, call a meeting of the Management Committee. It shall not be necessary to give notice of a meeting to a member of the Management Committee who is absent from the United Kingdom. Questions arising at a meeting shall be decided by a majority of votes. In the case of an equality of votes, the chairman shall have a second or casting vote.
41. The quorum for the transaction of the business of the Management Committee may be fixed by the Management Committee but shall not be less than one third of their number or three members of the Management Committee, whichever is the greater.
42. The Management Committee may act notwithstanding any vacancies in their number, but, if the number of members of the Management Committee is less than the number fixed as the quorum, the continuing members or member of the Management Committee may act only for the purpose of filling vacancies or of calling a general meeting.
43. The Management Committee may appoint one of their number to be the Chairman of their meetings and may at any time remove him from that office. Unless he is unwilling to do so, the member of the Management Committee

so appointed shall preside at every meeting of the Management Committee at which he is present. But if there is no member of the Management Committee holding that office, or if the member of the Management Committee holding it is unwilling to preside or is not present within five minutes after the time appointed for the meeting, the Management Committee present may appoint one of their number to be Chairman of the meeting.

44. The Management Committee may appoint one or more sub committees consisting of three or more members of the Management Committee for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the Management Committee would be more conveniently undertaken or carried out by a sub-committee: provided that all acts and proceedings of any such sub-committees shall be fully and promptly reported to the Management Committee.
45. All acts done by a meeting of the Management Committee or a sub-committee of the Management Committee, shall, notwithstanding that it be afterwards discovered that there was a defect in the appointment of any member of the Management Committee or that any of them were disqualified from holding office, or had vacated office, or were entitled to vote, be as valid as if every such person had been duly appointed and was qualified and had continued to be a member of the Management Committee and had been entitled to vote.
46. A resolution in writing, signed by all the members of the Management Committee entitled to receive notice of a meeting of the Management Committee or a sub-committee of the Management Committee, shall be as valid and effective as if it had been passed at a meeting of the Management Committee duly convened and held. Such resolution may consist of several documents in the same form, each signed by one or more of the members of the Management Committee.
47. Any bank account in which any part of the assets of the Charity is deposited shall be operated by the Management Committee and shall indicate the name of the Charity. All cheques and orders for the payment of money from such account shall be signed by at least two members of the Management Committee.

SECRETARY

48. Subject to the provisions of the Act, the secretary may be appointed by the Management Committee for such term, at such remuneration (if not a member

of the Management Committee) and upon such conditions as they may think fit; and any secretary so appointed may be removed by them.

MINUTES

49. The Management Committee shall keep minutes in books kept for the purpose:

- (1) Of all appointments of officers made by the Management Committee; and
- (2) Of all proceedings at meetings of the Charity and of the Management Committee and of sub-committees of the Management Committees including the names of the members of the Management Committee present at each such meeting.

THE SEAL

50. The seal shall only be used by the authority of the Management Committee or a sub-committee of the Executive Committee. The Management Committee may determine who shall sign any instrument to which the seal is affixed and unless otherwise so determined it shall be signed by a member of the Management Committee and by the secretary or by a second member of the Management Committee.

ACCOUNTS

51. Accounts shall be prepared in accordance with the provisions of part VII of the Act.

ANNUAL REPORT

52. The Management Committee shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to preparation of an annual report and its transmission to the commissioners.

ANNUAL RETURN

53. The Management Committee shall comply with their obligations under the Charities Act 1993 (or any statutory re-enactment or modification of that Act) with regard to preparation of an annual return and its transmission to the commissioners.

NOTICES

54. Any notice to be given to or by any person pursuant to the articles shall be in writing except that a notice calling a meeting of the Management Committee need not be in writing.

55. The Charity may give any notice to a member either personally or by sending it by post in prepaid envelope addressed to the member at his registered address or by leaving it at that address. A member whose registered address is not within the United Kingdom and who gives to the company an address within the United Kingdom at which notices may be given to him shall be entitled to have notices given to him at that address, but otherwise no such member shall be entitled to receive any notice from the Charity.

56. A member present in person at any meeting of the Charity shall be deemed to have received notice of the meeting and, where necessary, of the purposes for which it was called.

57. Proof that an envelope containing a notice was properly addressed, prepaid and posted shall be conclusive evidence that the notice was given. A notice shall be deemed to be given at the expiration of 48 hours after the envelope containing it was posted.

INDEMNITY

58. Subject to the provisions of the Act every member of the Management Committee or other officer or auditor of the Charity shall be indemnified out of the assets of the Charity against any liability incurred by him in that capacity in defending any proceedings, whether civil or criminal, in which judgement is given in his favour or in which he is acquitted or in connection with any application in which relief is granted to him by the court from liability for negligence, default, breach of duty or breach of trust in relation to the affairs of the Charity.

RULES

59. (1) The Management Committee may from time to time make such rules or bye laws as they deem necessary or expedient or convenient for the proper conduct and management of the Charity and for the purposes of prescribing classes of and conditions of membership, and in particular but without prejudice to the generality of the foregoing, they may by such rules or bye laws regulate:

- (i) The admission and classification of members of the charity (including the admission of the organisations to membership) and the rights and privileges of such members, and the conditions of membership and the terms on which members may resign or have their membership terminated and the entrance fees, subscriptions and other fees or payments to be made by the members;

- (ii) The conduct of members of the Charity in relation to one another, and to the Charity's servants;
- (iii) The setting aside of the whole or any part or parts of the Charity's premises at any particular time or times or for any particular purpose or purposes;
- (iv) The procedure at general meetings and meetings of the Management Committee and sub-committees of the Management Committee in so far as such procedure is not regulated by the Articles;
- (v) Generally, all such matters as are commonly the subject matter of company rules.

(3) The Charity in general meeting shall have the power to alter, add to or repeal the rules or bye laws and the Management Committee shall adopt such means as they think sufficient to bring to the notice of members of the Charity all such rules and bye laws, which shall be binding on all members of the Charity. Provided that no rule or bye law shall be inconsistent with, or shall affect or repeal anything contained in, the memorandum or the articles.